

1. Agenda

Documents:

[POLICY AGENDA 02-25-2021.PDF](#)

2. Packet

Documents:

[FEB 25 RESOLUTIONS_REPORTS.PDF](#)



**ELMIRA-CHEMUNG
TRANSPORTATION COUNCIL**

TO: Elmira-Chemung Transportation Council
Policy and Planning Committees, and Local News Media

FROM: Brian Kelly, Secretariat 

SUBJECT: ECTC Policy Committee Meeting - via Webex

DATE: February 25, 2021

There will be a WebEx meeting of the Policy Committee on February 25, 2021 at
10:00 AM

The following is the agenda for this meeting:

1. Communications, Introductions, Public Participation
2. Approval of the minutes of the November 12, 2020 Policy Committee meeting.
3. **ECTC:**
 - a. 20-P14 – Approval of ECTC 2021 Unified Planning Work Program
 - b. 20-P15 – Revision to Amend PIN 6805.56 – Element Specific Bridge Repairs
4. **Central Staff Quarterly Reports/Project Updates:**
 - a. Task 1: Asset Management – Perry, Taylor
2020 Road Condition Ratings Report Presentation – C. Taylor
 - b. Task 2: Mobility Enhancement – Perry
 - c. Task 3: Transit Enhancement – Wood
 - d. Task 4: Long-Range Planning and Performance Data - Perry
 - e. Task 5: Transportation Alternatives - Taylor
 - f. Task 6: Public Participation and Admin – Perry
5. **DOT Project Updates: – B. Kelly**
6. **City of Elmira: City projects – A. Avery**
7. **County Public Works: County projects – C. Martel**
8. **Other Business:**

TIP Sub-Committee Meeting – April 22, 2021
Planning Committee Meeting – May 13, 2021
Policy Committee Meeting – June 17, 2021

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RESOLUTION

**ELMIRA-CHEMUNG TRANSPORTATION COUNCIL
POLICY COMMITTEE ENDORSEMENT**

NUMBER: 20-P14

DATE: February 25, 2021

**SUBJECT: Approval of the SFY 2021-2022 ECTC Unified
Planning Work Program.**

MOVED BY: _____ SECONDED BY: _____

CONSENSUS: YES _____ NO _____
ABSTENTIONS:
ABSENT:

WHEREAS, the Elmira- Chemung Transportation Council (ECTC) has been designed by the Governor as the Metropolitan Planning Organization responsible for the comprehensive, continuing, and cooperative planning process for the Elmira urbanized area, and

WHEREAS, Federal regulations (23 CFR Chapter 1, Part 450, Subpart C, and 49 CFR Chapter VI, Part 613, Subpart B) require that the urban transportation planning process shall include development of a Unified Planning Work Program (UPWP) which shall annually describe all urban transportation and transportation related planning activities anticipated within the next one year period and will document the work performed with technical assistance provided under the Fixing America’s Surface Transportation (FAST) Act, Title VI, Section 5303 Program, and

WHEREAS, the ECTC UPWP provides a mutually agreed upon document which identifies the federally funded and local matched transportation planning activities to be undertaken in the MPO planning area during the program year, and

WHEREAS, the ECTC UPWP has been developed in accordance with regulations of the U.S. Department of Transportation, and

Now, THEREFORE, BE IT RESOLVED, that the Elmira Chemung Transportation Council Policy Committee hereby approves the attached SFY 2021-2022 Draft UPWP and be it further

RESOLVED, that the UPWP be forwarded to the various Federal and State agencies as required.

ELMIRA-CHEMUNG

TRANSPORTATION COUNCIL

I, the undersigned, Secretariat of the Elmira-Chemung Transportation Council (ECTC), DO HEREBY CERTIFY, that the foregoing is a copy of the resolution adopted by said Elmira-Chemung Transportation Council (ECTC) on February 25, 2021 that it is a correct transcript therefrom and of the whole of said original.

IN WITNESS WHEREOF, I have hereunto set my hand February _____, 2021.

Brian C. Kelly, Secretariat

**ELMIRA-CHEMUNG TRANSPORTATION COUNCIL
POLICY COMMITTEE ENDORSEMENT**

NUMBER: 20-P15

DATE: February 25, 2021

SUBJECT: Revision of the FFY 2020-2024
Transportation Improvement Program (TIP) to add
Funds to PIN 6805.56 – Element Specific Bridge Repairs.

MOVED BY: _____ SECONDED BY: _____

CONSENSUS: YES ____ NO ____

ABSTENTIONS: ____

ABSENT: ____

WHEREAS, PIN 6805.56 was originally included on the FFY 2020-2024 TIP as federally funded element specific bridge repairs, and

WHEREAS, project scope has been modified to increase the amount of element specific bridge repairs performed by the project, and

WHEREAS, PIN 6805.56 increased from \$2.524 M to \$4.115 M in construction funding, and

WHEREAS, project scope includes locations within the ECTC MPO area, and

WHEREAS, any project within the MPO Planning area utilizing federal funding with a change in funding over 10% or \$0.250 M must be amended in the TIP with the appropriate cost and schedule,

NOW, THEREFORE, BE IT RESOLVED, that the Elmira Chemung Transportation Council (ECTC) Policy Committee hereby approves revision of the FFY 2020-2024 TIP to incorporate additional funding to the project as shown on the attachment, and be it further

RESOLVED, that this TIP revision be forwarded to the various Federal and State Agencies as required for further action and approval.

**ELMIRA-CHEMUNG
TRANSPORTATION COUNCIL**

I, the undersigned, Secretariat of the Elmira-Chemung Transportation Council (ECTC), DO HEREBY CERTIFY, that the foregoing is a copy of the resolution adopted by said Elmira-Chemung Transportation Council (ECTC) on February 25, 2021 that it is a correct transcript therefrom and of the whole of said original.

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Existing

PIN AGENCY WORKTYPE	PROJECT DESCRIPTION	FUND SOURCES & OBLIGATION DATES	COST (millions)	PHASE	PRE FFY 2020	5-YEAR PROGRAM (FFY)					POST FFY 2024	
						FFY 2020	FFY 2021	FFY 2022	FFY 2023	FFY 2024		
6805.56 NYS DOT BRIDGE	ELEMENT SPECIFIC BRIDGE REPAIRS TO EXTEND SERVICE LIFE, BRIDGES OVER RAILROADS AT MULTIPLE LOCATIONS IN ONE OR MORE OF THE FOLLOWING COUNTIES: ALLEGANY, CHEMUNG, STEUBEN.	SDF 10/2018	0.100	PRELDES	0.100							
		NHPP 06/2020	0.082	DETLDES		0.082						
		SDF 06/2020	0.020	DETLDES		0.020						
		NHPP 11/2020	2.019	CONST			2.019					
		SDF 11/2020	0.505	CONST			0.505					
		NHPP 11/2020	0.220	CONINSP			0.220					
		SDF 11/2020	0.055	CONINSP			0.055					
		NHPP 01/2021	0.147	MISC			0.147					
		SDF 01/2021	0.037	MISC			0.037					
		TOTAL COST:			3.185		0.100	5 YR PIN COST: 3.085				

Proposed

PIN AGENCY WORKTYPE	PROJECT DESCRIPTION	FUND SOURCES & OBLIGATION DATES	COST (millions)	PHASE	PRE FFY 2020	5-YEAR PROGRAM (FFY)					POST FFY 2024	
						FFY 2020	FFY 2021	FFY 2022	FFY 2023	FFY 2024		
6805.56 NYS DOT BRIDGE	ELEMENT SPECIFIC BRIDGE REPAIRS TO EXTEND SERVICE LIFE, BRIDGES OVER RAILROADS AT MULTIPLE LOCATIONS IN ONE OR MORE OF THE FOLLOWING COUNTIES: ALLEGANY, CHEMUNG, STEUBEN.	SDF 10/2018	0.100	PRELDES	0.250							
		NHPP 06/2020	0.082	DETLDES		0.082						
		SDF 06/2020	0.020	DETLDES		0.020						
		NHPP 06/2021	3.292	CONST			3.292					
		SDF 06/2021	0.823	CONST			0.823					
		NHPP 06/2021	0.320	CONINSP			0.320					
		SDF 06/2021	0.080	CONINSP			0.080					
		NHPP 06/2021	0.240	MISC			0.240					
		SDF 06/2021	0.060	MISC			0.060					
		TOTAL COST:			5.017		0.250	5 YR PIN COST: 4.917				

CITY OF ELMIRA NEW YORK

Department of Public Works



Engineering Division

(607) 737-5750

MPO POLICY COMMITTEE STATUS REPORT

2020-2021 Fiscal Year

February 25, 2021

1.0 TRANSPORTATION ASSET MANAGEMENT

- GIS data collection & analysis
- Utilized digital work order management system (Mobile 311/Dude Solutions)
- Worked with Committee to further develop GIS Enterprise Server

4.0 LONG RANGE PLANNING/PROJECTS

- **2021 City Capital Projects:**
 - Continued planning for 2021 Road Program work on City streets
 - Provided plan to City Manager for Mill/Fill Streets and overlays on low-volume residential streets (depending on state funding).
- **N. Main St. Cultural Connector:**
 - Fisher Associates design, Sealand Contractors construction
 - Project awarded APWA Central NY Project of the Year – February 12, 2021
- **Main St. Bridge Phases I & II:**
 - Fisher Associates design; Bridge NY-2 Project
 - Project Bids opened 11/3/2020 and awarded to LC Whitford in December
 - Project came in under available funding
 - 2021 Construction – will start in Spring with break of weather
- **W. Water Street Downtown:**
 - Erdmann Anthony Associates design; Sealand Contractors construction
 - Waterline work complete; roadway opened to 2-way traffic (winter shutdown)
 - Areaway utilities relocated over winter, areaways to be filled in early Spring
 - Project to be completed by early to mid-summer 2021
- **BRIDGE NY (Walnut St.):**
 - Labella Associates design; Economy Paving construction
 - Walnut: Construction largely complete; some work remains underneath bridge in Spring 2021
 - Roadway reopened to traffic Thanksgiving week
 - As project deadline was October 30, contractor will be assessed Liquidated Damages and Engineering Charges

- **Lake St. Pedestrian Bridge (TAP):**
 - Labella Associates design; R. DeVincentis construction
 - Construction began September 2020 with completion in late summer 2021
 - Currently in winter shutdown

- **BRIDGE NY 2 Projects**
 - Awarded 2 projects:
 - Main Street Bridge Phase II - \$5,000,000 (Design by Fisher Associates) - 2021 Project (See above.)
 - Industrial Park Blvd Culvert over Badger Creek - \$550,480 (Project managed by NYSDOT – Design completed by Erdman Anthony)
 - Project bids opened in August of 2020; Silverline Construction was low bidder (below budget) and was awarded contract by NYSDOT. Work to be completed in 2021.

- **DRI Projects – Hunt E-A-S is designer.**
 - River Front Park
 - Hunt E-A-S design completed for Riverfront Park in June 2020.
 - Permit comments received from NYSDEC mid-January 2021.
 - Project to be bid out ASAP; Construction slated for 2021
 - Clemens Square
 - Awarded to Streeter Associates; work largely complete
 - Installation of polymeric sand and other minor items remain
 - Centertown Parking Garage
 - Parking Garage bids exceeded budget; rejected on 5/11/2020
 - New bids were opened late September 2020; project awarded to Crane Hogan (slightly over estimate)
 - Construction slated for 2021

5.0 TRANSPORTATION ALTERNATIVES

- North-South Bicycle Corridor – County Managed Project
 - IPP/Smart Growth completed – RFP Completed – will advertise in 2021.
 - Installed pavement markings for City portion of designated N-S Bicycle Corridor in fall of 2017 and repainted in 2020

6.0 PUBLIC PARTICIPATION & ADMINISTRATIVE SUPPORT

- Completed Status Reports
- Participated in Planning, Policy, and TIP Sub-Committee meetings
- Coordinated with other agencies to complete projects



COUNTY OF CHEMUNG
DEPARTMENT OF PUBLIC WORKS

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Andrew P. Avery, P.E.
Commissioner

ECTC POLICY COMMITTEE
Quarterly Status Report
February 25, 2021

1.0 TRANSPORTATION MANAGEMENT/DATA COLLECTION

- Continued to refine GIS Data
- Worked with Committee to further develop GIS Enterprise Server
- Continued using retro-reflectometer to update traffic sign data and test sheeting

2.0 LONG RANGE PLANNING - MOBILITY ENHANCEMENT ACTIVITIES

- Center at Horseheads Connector Road LAFA Project**
 - \$25 million project (Design, construction of road, bridge, levee, inspection)
 - Levee Project is complete.
 - Design by Erdman Anthony continues - Working to complete detailed design
 - Utility Coordination Meeting was held on Tuesday Jan 26th at the project site; Verizon, NYSEG (Gas), Town Water Dept were all present.
 - Highway/Bridge: Advertise bid in April 2021, Construction likely in June/July 2021, R-O-W Process Continues.
- CR08 Bridge over Chemung River (Lowman Crossover)**
 - Fisher Associates completed redesign for rebid
 - Project was rebid this fall for 2021 Construction: **Economy Paving is Low Bidder**

Rank	Contractor	Base Bid
1	Economy Paving Co.	\$3,274,046.20
2	Twin Tier Constructors, Inc.	\$3,469,162.30
3	Vector Construction Corp.	\$3,550,287.70
4	Cold Spring Construction Co.	\$3,627,563.10
5	Sealand Contractors Corp.	\$4,588,000.97

- Economy Paving has been awarded the project.
- The Low Bid was \$774,000 over available funding.
- NYS DOT has agreed to reallocate funds from Main Street Bridge in the amount of \$484,000 with the remainder in the amount of \$290,000 from unallocated funds of future projects.
- Transfer of funds to be approved by the ECTC Policy Committee.
- CR61 Coleman Avenue Project**
 - 2019 Construction for Phase I completed. (November 2019)
 - Phase II, (currently County funded) has been deferred. Temporary asphalt overlay was applied late Spring 2020. Additional future work is currently unfunded.



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- **Bridge NY-2 Program**

- We were awarded 2 Bridges and 1 Culvert (**CR69** over Seeley Creek, **CR69** over Bird Creek, **CR03** over Trib. of Wyncoop Creek)
- Labella was selected as the consultant for Penna. Ave. bridges

- **Bridge Project(s): (2)**

- **Bridge over Bird Creek**

- Construction replacement is slated for 2021.
- LaBella has responded to the County and DOT Comments made in regards to the ADP Plans and Engineers Estimate submitted.
- Note: LaBella reported the following project estimate:
 - ADP Eng Estimate: \$1,258,935
 - Preliminary Design Estimate: \$1,428,935
 - Approx. Difference: \$170,000
- Design continues

- **Bridge over Seeley Creek**

- Construction rehab is slated for 2022.
- Design continues

- **Culvert Project(s): (1-County, 1-City)**

- **CR03 Wyncoop Road culvert project**

- NYSDOT is managing this project.
- Silverline Construction has been awarded the project.
- Pre-Construction Meeting was held on Dec 23rd 2020.
- Construction is expected to commence once the culvert is completed on Industrial Park Boulevard (City of Elmira). However, Silverline would like to work on both projects concurrently if possible.

- **PSAP – Pedestrian Safety Action Plan**

- Awarded \$985,000 (County, City, Village of Horseheads, Town of Big Flats, Town of Southport, Town of Horseheads) - Consultant is Barton & Loguidice
- Design continues –
 - Currently completing final design plans.
 - ADP Plans tentative mid-March submittal
 - Construction to begin mid July 2021.

- **Phase I of Traffic Signal Upgrades**

- Selected Erdmann Anthony for Design work - Design continues
- ADP Plans submitted for review – comments received from NYSDOT.
- Working on R-O-W.

- **North South Bicycle Corridor**

- RFP completed – will advertise for consultant in 2021



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- Local Road Safety Plan (LRSP)
 - Chemung County was 1 of 3 counties chosen nationwide for a Local Road Safety Plan (LRSP) pilot project by FHWA. Final Report completed and provided to County Executive's Office for review.

6.0 ADMINISTRATIVE SUPPORT

- Participated in Planning, Policy, and TIP Sub-Committee meetings
- Worked with other agencies to complete projects

Operations Report

To: Chemung County Transit Board

Prepared by: Shawn White, Assistant General Manager, CTRAN

The following is a summary report of operational activities from July 2020 - December 2020

General Manager

- **Ridership:**
 - July 2020 ridership was 30,344 which is down 27.61% compared to that of July 2019 at 41,916.
 - August 2020 ridership was 29,438 which is down 26.8% to that compared to August 2019 at 40,242.
 - Sept 2020 ridership was 39,281 which is down 20.6% to that compared to Sept 2019 at 49,494.
 - Last quarter of the year has ridership of 93,252 compared to the same quarter of 2019 with 120,817 passengers which is down 22.8%.

- **Safety:**
 - September - buses rolled into another bus at Transportation Center due to not engaging parking brake.
 - October - hit a fixed object at Kmart Plaza.
 - November - hit a parked car in the Flannery Apartment parking lot.

- **Complaints:**
 - Elmira-Ithaca route was running 9 minutes late and a passenger did not see the bus come through at the specified time but also complained that he rolls thru instead of coming to a complete stop.
 - Arnot Mall observing buses traveling at a fast speed and cutting across adjacent parking lots to avoid slowing down or stopping at the stop signs.

- **Maintenance:**
 - The Preventative Maintenance Inspection (PMI) Rate for July thru December 2020 was 100% on time with 67 PM's done.
 - Maintained a 100% pass rate for our NYSDOT inspections from July-December with 26 inspections done.

- **Fare Collection:**
 - First Transit still does not collect fares due to the Coronavirus Pandemic for the safety of the drivers and the public. The Mobility Manager continues to manage the SmartTAP electronic fare customer service IT & customer service issues with the vendor.

Mobility Management

- **Outreach/Marketing:**
 - No change from July – September, “The Rider’s Advisory Council and Chemung County Coordinated Meetings have not met virtually. Most of the members of the RAC committee visit the center on a regular basis and social distance to have direct conversation with the mobility manager regarding the service provided by CTRAN. Feedback has been extremely positive. Since the onset of COVID-19, public transit services have been provided by CTRAN and the outreach and marketing efforts have been conducted in-person and on-site by the mobility manager. Time has been spent helping the customers get to essential places: medical appointments, employment, obtain prescriptions, food, shelter, etc.
- **511NY Southern Tier Rideshare:**
 - Limited to quarterly zoom meetings with little rideshare usage in our area.
- **Agency Involvement:**
 - Office of the Aging and Chemung County Department of Social Services have remained a solid foundation for Chemung County. Still, many agencies are working with limited capacity, limited hours and/or completely virtual. This has made it extremely difficult for many of the CTRAN customers.
- **Regional Mobility Management:**
 - The Regional Mobility Management leader for our region has done a great job at keeping the Southern Tier mobility managers connected. CTRAN customers are extremely happy that the center is clean, and we are taking every precaution to keep our workers, customers, especially the seniors and disabled mobile and able to get to their essential destination.