

MINUTES
ECTC POLICY COMMITTEE

A meeting of the ECTC Policy Committee was held at 10:00 AM on Thursday November 12, 2020 via video conference.

The following individuals were present:

Policy Committee Members

- C. Moss, Executive, Chemung County
- B. Kelly, NYSDOT
- D. Manchester, County Legislature
- D. Mandell, City of Elmira
- D. Howell, Empire State Development

Planning Committee Members

- N. Wagoner, Director ECTC
- C. Martel, Chemung County DPW
- P. Chhoeuy, Chemung County Transit

MPO Central Staff

- M. Perry, ECTC
- A. Wood, ECTC
- C. Taylor, ECTC

FHWA

- C. Gonzalez

OTHER

- J. Roloson, NYSDOT
- C. Rundell, NYSDOT

1. **Communications, Introductions, Public Participation** – Introductions made with roll call. There was no public present at the meeting.
2. **Approval of the June 18, 2020 Policy Committee meeting minutes** – A motion to accept the minutes was made by D. Mandell and 2nd by B. Kelly, all in favor, the motion carried.
3. **ECTC:**
 - a. **A. Wood** –20-P5 – Revision of the FFY 2020-2024 TIP to Add Funds to FTA 5339 Capital Funding for PIN 6821.59. Motion to approve and send to Policy Committee made by D. Manchester, 2nd by D. Mandell, all in favor, the motion carried.
 - b. **B. Kelly** – 20-P6 – Establishing Safety Performance Targets for 2021 Based Upon Agreeing to the NYSDOT Safety Performance Targets. Motion to approve and send to Policy Committee made by B. Kelly, 2nd by D. Mandell, all in favor, the motion carried.
 - c. **A. Wood** – 20-P8 – Revision of the FFY 2020-2024 Transportation Improvement Program to Add FTA Section 5311 Projects. Motion to approve and send to Policy Committee made by D. Manchester, 2nd by D. Mandell, all in favor, the motion carried.

- d. B. Kelly – 20-P10 – Revision of the FFY 2020-2024 TIP to Add PIN 6806.23 – Wrong Way Driving Countermeasures Statewide. Motion to approve and send to Policy Committee made by B. Kelly, 2nd by D. Mandell, all in favor, the motion carried.

4. Central Staff Quarterly Reports/Project Updates:

- a. Task 1: Asset Management – C. Taylor – Road Scoring of all the City, County and Federal Aid eligible roadways in Chemung County has been completed. I will be starting on the full report.

ECTC staff has continued to participate in the Chemung County GIS consortium effort.

We have been fulfilling mapping requests for various agencies, bicycle/pedestrian crash data for PSAP Project, Elmira Downtown Development maps for walking routes, flood plain data requests, and have also started photographing the PSAP locations to build a view for the public.

The High Crash Road Segment/Intersection Study has been completed. The intersections have been cleaned up. High crash intersections have been identified. (PowerPoint presentation shared on screen and is attached to these minutes).

- b. Task 2: Mobility Enhancement – N. Wagoner – Working with Gary Patelunas, Councilman, Village of Elmira Heights. They needed a comprehensive review of their truck routes and signage as some routes were not clearly marked and some routes had changed. The truck routes map has been updated and now their signage will be updated.

N. Wagoner – FHWA Freight – We had our final call with Federal Highways Resource Center. This was the last of 5 webinars with 12-15 stakeholders at each one. We were looking into ways to better utilize the air cargo capacity at the Elmira – Chemung County Regional Airport, as we have found that only 5-10% of the capacity is being utilized. A report will be put together with some action items and identifying a champion for each of the items. The report will be shared with the Policy Committee.

- c. Task 3: Transit Enhancement – A. Wood – Working on the 2020-2021 Fiscal Reconciliation between First Transit and Chemung County.

Two applications have been submitted for additional state funding for current Capital projects, one for the MET Grant to increase the amount by \$200,000 that we can use for the Transportation Center Rehab Project. The other one for the ATC Grant to increase the amount by \$90,000 for garage repairs at the C-Tran Building. These both are all state funding.

Completed the 17A Report with First Transit, this is our annual fiscal report that is due to NYSDOT. Waiting to hear what questions or changes that NYSDOT will have on this report.

The Triennial Review, our 3-year audit with FTA, was due in June but due to Covid it will be held virtual. We have sent in documentation and will be sending more as requested by them.

Cares Act Funding drawdown is taking place. There is a little over \$4M allotted to us for the Cares Act Funding from the FTA.

P. Chhoeuy – Operations Report - Ridership for April, May and June were down significantly due to COVID-19. Fix Route is down 38.8% YTD January – June 2020. No accidents or injuries for this period.

Complaints were mainly due to routes that were shut down due to zero ridership. Maintenance was 100% on time and C-Tran maintained a 100% pass rate for NYSDOT inspections from April-June 2020.

We are still currently not collecting fares until further notice.

The 511NY continues to meet virtually.

- d. Task 4: Long-range Planning and Performance Data – N. Wagoner – The City and County have been busy wrapping up some projects.

West Water Street construction has been closed down until 2021 and that stretch of roadway has been paved temporarily.

Chemung River Crossings, Carl Martel will update on this.

Working on the UPWP, we will be discussing this in our February meeting.

2021 priorities – looking to expand on some trail planning, to look at the gateways for Water Street and Church Street, would like to do a sidewalk survey for the City of Elmira next year depending on the budget next year.

The Lake Street Bridge will be opening in 2021.

Task 5: Transportation Alternatives – N. Wagoner – We have a BACPAC meeting coming up on Friday. We will be changing the BACPAC into a Tri County Group with individuals from Schuyler and Steuben Counties. One of the priorities for next year will be looking to expand the regional trail network. The Lackawanna Trail from Eldridge Park to Memorial Park in Elmira Heights we have been working on a plan for that.

Complete Streets – The Town of Elmira got the Complete Streets ordinance and was adopted on March 16, 2020.

Mini grants applied for through Creating Healthy Places and Communities.

The lane from Church Street onto Main Street that has been being used as a turning lane has been painted to show that it is a bicycle lane and the crosswalk at First Arena has been painted.

One of the mini grants was used to put footprints on downtown sidewalks to show where a walking path is downtown, it is a mile loop.

Eastern Metal made eight signs, one for each side of the overpasses where the Lackawanna Trail crosses Elmira City streets. These will be installed soon.

Trail plans – The goal is to connect the Lackawanna Rail Trail and the Catharine Valley Trail to the Village of Horseheads and the piece between Grand Central and Memorial Park. The RFP will be sent to do a feasibility study to connect these trails. We already have the funding set aside for this.

- e. Task 6: Public Participation and Admin – N. Wagoner – We are working on the UPWP for 2022.

M. Perry - Attended Windsor Market with County Planning and had material to inform people on the Census, Bicycle Safety and the trail network. We have one of the largest off-road trail systems, with 24 miles of trails we are hoping will be an economic/tourism benefit to this area.

5. DOT Region:

B. Kelly –

- CR 56/186 the Willawanna Interchange Bridge Deck Rehabilitation – This project is done.
- NY367/Bentley Creek – This is the old truss down in Wellsburg and is on schedule for completion this year.
- The Pedestrian Safety Action Plan, Phase II –The contractor missed the November 1, 2021 end date. They are still working to complete as we assess the penalties and damages.
- All our Maintenance Paving Projects in Chemung county have been completed, Bridge Joint Repairs are completed. Element Specific Repairs, which is aimed at bridges over Railroads have been completed.

6. City of Elmira:

C. Martel – Long Range Projects

- 2020 City Capital Projects are completed for the 2020 Road Program. Also overlaid numerous low-volume residential streets.
- 6755.77 - N. Main St. Cultural Connector Roundabout – The project is completed and currently working on closing out this project.
- 6755.90 & 6755.31 – Main St. Bridge I & II – Fisher Associates Design has a 2021 construction. The project was advertised in October of 2020 with a November 3, 2020 bid opening date. The budget was set at \$6.035M. The estimate was \$5.87M. L.C. Whitford Construction was the low bidder and came in at \$5.39M.
- 6754.68 – W. Water St. –The waterline work is largely completed. Areaways will be abandoned over the winter. The roadway has been reopened to 2-way traffic for the winter and the project is to be completed in 2021.

- 6754.99 - Walnut St. the project deadline was October 30, 2020, the contractor is subject to Liquidated Damages and Engineering Charges. The project has faced delays due to staffing issues and utility work. They did the concrete overlay and will be open to 2-way traffic soon.
 - 6755.09 – Lake Street Pedestrian Bridge – This project was overbudget the first 2 bid openings. Re-advertised for bids in February. This project will be awarded to R. DeVincentis 6/22/2020, with construction start date of September 2020 and completion in the fall of 2021.
 - 6755.30 - Industrial Park Blvd Culvert over Badger Creek - \$550,480. The project is being managed by NYSDOT. Project bids opened in August of 2020 and was awarded to Silverline Construction.
 - DRI Projects:
 - Riverfront Park – The E-A-S design was completed in June 2020. There have been major delays in advertising for bids due to abnormally long NYSDEC permit review process.
 - Clemens Center Square – This was awarded to Streeter Associates. Work is nearing completion.
 - Centertown Parking Garage – This was let, all bids were rejected due to exceeding the budget. New bids were opened in late September and the project was awarded to Crane Hogan, at slightly over the estimate. Construction is slated for 2020 and 2021.
- Transportation Alternatives:
- North-South Bicycle Corridor – The IPP/Smart Growth and RFP have been completed. We will advertise in 2021. We installed pavement markings for the City portion of designated N-S Bicycle Corridor in the fall of 2017 and repainted them in 2020.

7. County Public Works:

C. Martel – Looking at the Long-Range Planning:

- 6754.12 & 6755.19 – Center at Horseheads Connector Road – \$24.9 million-dollar project. The R-O-W process is completed. Dalrymple Gravel & Contacting began in July of 2020 and is nearing completion. Verizon has completed their work.
- 6754.88 – CR08 Bridge over Chemung River (Lowman Crossover), a \$3.25M project. The project will be retooled and rebid for 2020/2021 Construction.
- 6754.91 – CR 61 Coleman Avenue construction for Phase 1 was completed in November 2019. An asphalt overlay was placed in spring of 2020.
- Bridge NY2 – We were awarded 2 bridges and 1 culvert – County Rt 69 over Bird Creek, a \$2.12M and CR 69 over Seeley Creek, a \$3.15M and Rt 03 trib. over Wyncoop Creek, a \$468K. CR 69/Bride Creek will be constructed in 2021. CR 69/Seeley Creek will be constructed in 2022.
- The CR3/Wyncoop culvert is being administered by NYSDOT. Erdman Anthony has completed the final drawings for both culvert replacements. The final engineering estimate for Wyncoop Creek is \$364,271.40. We are anticipating the advertisement for a bid opening in August 2020. CR03 Wyncoop Creek Road

(County Project) and Industrial Park Blvd (City Project) were let together. Project bids were opened late August 2020. Low bidder was Silverline Construction. The State awarded both projects to Silverline Construction.

- 6755.21 - PSAP – Pedestrian Safety Action Plan
Awarded \$985,000 (County, City, Village of Horseheads, Town of Big Flats, Town of Southport, Town of Horseheads) - Consultant is Barton & Loguidice. Design continues.
- 6755.12 – Phase I of Traffic Signal and Intersection Improvements. Erdmann Anthony continues the design work and preliminary plans have been submitted for review. This is a \$1.736 million project.

8. Other Business:

C. Moss – We have upcoming meetings:

TIP Sub-Committee Meeting – January 7, 2021

Planning Committee Meeting – January 28, 2021

Policy Committee Meeting – February 25, 2021

Motion to adjourn meeting was made by C. Moss and 2nd by B. Kelly, all in favor, the meeting adjourned.

Respectfully Submitted,

Brian C. Kelly, PE, Secretariat

Handouts Received:

County of Chemung Status Report

City of Elmira Status Report