Requirements for having a caterer and/or alcohol and/or inflatables at your function:

You or your caterer must provide us with a Certificate of Insurance as evidence of a Comprehensive General Liability policy of no less than $1,000,000 of coverage per person/occurrence and aggregate, naming the **County of Chemung as an "Additional Insured."**

**Certificate of Insurance must name Chemung County, 203 Lake Street,** P.O. Box 588, Elmira, NY 14902, as the Certificate Holder. The Buildings and Grounds Department must receive your insurance information at least 30 days prior to your event.

If alcohol is being provided, the Comprehensive General Liability policy must also include **Host Liquor Liability Coverage**. The Certificate of Insurance is to be approved by the County Attorney.

A caterer that furnishes alcohol must possess a **NYS Liquor License and obtain an off premises permit through the NYS Liquor Authority.** Proof of such must be provided to the Chemung County Buildings and Grounds Department, prior to the event.

**Alcoholic beverage permit conditions:**

A) If approved by the County Attorney, this alcohol permit will allow the group or organization named to use the park facility of the County of Chemung and have or serve alcoholic beverages at its function. The County of Chemung shall not be responsible for supervising or controlling the activities permitted by this permit.

B) Alcoholic beverages shall be restricted to the area immediately surrounding the facility which you have reserved.

C) The person signing this permit on behalf to the group or organization named above must be at least 21 years of age and assumes complete responsibility for the conduct of participants at the gathering and to ensure compliance with all laws of the State of New York including, but not limited to the Alcohol Beverage Control Law and the Drama Shop Act, when serving and/or allowing the consumption of alcoholic beverages on the reserved premises.

D) No alcoholic beverages shall be served to or consumed by persons under the age of 21 or by persons who are under the influence.

**Inflatable permit condition:**

A) If approved by the County Attorney, this permit will allow the group, organization or company providing inflatable entertainment devices at the event to use the park facility of the County of Chemung and provide inflatable devices (bounce houses, and the like) for entertainment. The County of Chemung shall not be responsible for supervising or controlling the activities permitted by this permit.

B) **Park Station:** Inflatable equipment shall be restricted to Pavilion #2 and the area immediately surrounding Pavilion #2.

**Harris Hill:** Inflatable equipment is restricted to the Harris Hill Youth Camp and Outing Center and the area immediately surrounding the facility which you have reserved.