

Schedule of Fees

Make all checks payable to: "Chemung County Clerk"

*210 Lake Street
Elmira, NY 14901*

*Mailing Address: P.O. Box 588
Elmira, NY 14902-0588*

- **RECORDING FEES**

(Includes Cover Page fee of \$5 eff. 3/16/2009)

For recording any instrument required by statute to be recorded, FORTY-FIVE DOLLARS and, in addition thereto, FIVE DOLLARS for each page or portion of a page to be recorded. FIFTY CENTS for each cross reference.

An Assignment of Mortgage which assigns more than one mortgage, there shall be an additional fee of three dollars for every Mortgage assigned. For each additional Mortgage satisfied on one document, the fee will be the full price of recording one Satisfaction.

Capital gains tax affidavit - per deed	\$5.00
If affidavit is dated prior to June 15, 1996	\$6.00
Real Property Transfer Report (RP5217) if box 7A, 7B, 7E is checked, or BOTH boxes 7G AND 8 are checked	\$125.00
Real Property Transfer Report (RP5217) if any other box (or no box) is checked	\$250.00

- **FILING FEES**

Any instrument (except under an Index Number) (Includes separation agreement, mortgage tax affidavit, Certificate of dissolution of marriages)	\$5.00
Maps	\$10.00
Building loan contract (no fee to discharge)	\$25.00
Notice of lending	\$15.00
Small Claims Assessment Review	\$30.00

- **JUDGMENTS**

Docket	\$45.00
Assignment or Satisfaction	<i>No Fee</i>
Transcript - file	\$10.00
Transcript - issue	\$5.00
Certificate of disposition - issue	\$5.00
Discharge by deposit into court	<i>No Fee</i>
Income or Property Executions	\$5.00

- **SEARCHES**

Each name and each category searched for each two year period	\$5.00
Searches for Federal tax liens	<i>See "UCC" below</i>

- **LIENS**

Attachment Notice (no fee to cancel) (in addition to Index Number)	\$35.00
Hospital lien	\$5.00
Lis Pendens (in addition to Index Number)	\$35.00
Federal tax lien, to file or release	\$40.00
Federal tax lien, copy of	\$7.00
Mechanics Lien (no fee to cancel)	\$15.00
Mechanics Lien - discharge payment into court	\$3.00
Mechanics Lien - affidavit of service	\$5.00
Extension of Mechanic's Lien	<i>No Fee</i>

- **DBA, PARTNERSHIP, NOT-FOR-PROFIT CORPORATION**

File or Amend Certificate (no fee to discontinue) [Cash ONLY]	\$25.00
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- **NOTARIES, COMMISSIONER OF DEEDS**

Notary renewal fee	\$60.00
File and index Certificate of Appointment	\$10.00
Issue Certificate of Appointment	\$5.00
Certificate of Authentication	\$3.00

- **COPIES**

Copy only	\$0.65 per page - minimum \$1.30
Prepare and certify	\$1.25 per page - minimum \$5.00
Maximum per record	\$40.00
Copy of Military Discharge to veteran or family	<i>No Fee</i>
Copies of maps: up to legal size paper	\$0.65 per page - minimum \$1.30

- **EXEMPLIFICATION**

(Including certificate)	\$15.00
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- **PASSPORT BOOKS (Note: Fees increased on July 13, 2010)**

16 and older (Adult) [Check or money order ONLY]	\$110.00
15 and under [Check or money order ONLY]	\$80.00
PLUS Execution fee [Cash ONLY] for EACH passport	\$35.00

- **UCC - UNIFORM COMMERCIAL CODE / FEDERAL TAX LIENS**

Only UCC filings where collateral is AFFIXED TO REAL PROPERTY can be accepted by the County Clerk's office after July 1, 2001. ALL OTHER UCC FILINGS (INCLUDING amendments, releases, and assignments of UCCs previously filed in the County Clerk's office) MUST be filed with the NYS Department of State.

The following fees have been established for UCC and federal tax lien filings in County Clerk offices within New York State by the New York State Department of State, effective April 1, 2003:

Fee for filing any UCC document	\$40.00
Fee to search for UCC filing under one specific debtor	\$25.00
Uncertified copy of any UCC document	\$5.00
Certified copy of each UCC document	\$10.00

- **COURT FEES**

Index Number	\$210.00
Index Number for Foreclosure Actions (eff. 9/1/10)	\$400.00
Request for Judicial Intervention (RJI)	\$95.00
Note of Issue	\$30.00
Third party summons	\$210.00
Motion or Cross Motion (or equivalent)	\$45.00
Motion for Judgment of Foreclosure	\$45.00
Voluntary Discontinuance or Stipulation of Settlement	\$35.00
Demand for jury	\$65.00
Notice of Appeal	\$65.00
Statement for Judgment or Default Judgment	\$45.00
Trial DeNovo - 1 arbitrator	\$75.00
Small Claims Assessment Review ("SCAR")	\$30.00