

**Permit For Use of the Chemung County Fairgrounds**  
(read the conditions carefully before signing)

PLEASE SIGN ALL COPIES AND RETURN ALL TO:  
**Chemung County Buildings and Grounds**  
**217 Madison Avenue, Elmira, New York 14901**  
**Phone: 607-737-2843 Fax: 607-737-2848**

The undersigned, upon the application of : \_\_\_\_\_ of \_\_\_\_\_  
insert title of agent insert name of organization  
 \_\_\_\_\_ of \_\_\_\_\_  
mailing address city, town, village, etc.

Chemung County, New York, hereby grants permission to the said organization to use the here-in after described buildings, facilities and portions of Fairgrounds on the \_\_\_\_\_ day of \_\_\_\_\_, 20 17 to the \_\_\_\_\_ day of \_\_\_\_\_, 20 17, during the hours of 10:00 o'clock A. M., to 10:00 o'clock P. M., subject, however, to the conditions here-in-after set forth, viz: (describe here the buildings, facilities and parts of Fairgrounds required)

Whole grounds reservations (less Horse Show facilities) \$1,000.00	
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Building #5 4-H Rabbit Barn \$250.00/day	
Building #4 Livestock Pole Barn \$100.00/day	
Building #6 Holstein Barn \$75.00/day	
Under the Grandstand 100.00/day	
Fields between Halls and Grandstand \$100.00/day	
Track Fields \$100/day	

Building #7 Dairy Pole Barn \$100.00/day	
Building #30 Display Hall \$150.00/day	
Grandstand and Stage \$500.00/day	
Fields by Grandcentral \$200.00/day	
Picnic Pavilion \$150.00/day	

Will you allow any camping during your event ?	
We will also be using: Handicapped restroom #8	
Horse area restroom #16	

Approximately how many sites @ \$28.00/site		
Octagon restroom #28		

Gate #1		Gate #2		Gate #3		Gate #3A		Gate #4		Gate #5	
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Will you need a sound system set up speakers/microphones, etc.	
Will there be sub-contractors on the premises	If yes, please complete section below

Date of use: \_\_\_\_\_ Set-up date: \_\_\_\_\_ Approximate attendance: \_\_\_\_\_

**The conditions subject to which this permit is granted are as follows:**

1. The person making application must pay \_\_\_\_\_ for the use of this Building/Area to the Chemung County Building Department and certify that he is the authorized agent of the applicant herein and has the authority to make application for this permit on its behalf and to bind said applicant to observe these conditions.
2. The applicant agrees that adequate funds will be provided if necessary to cover the cost of replacement of broken, damaged or missing articles, repairs to buildings and property on account of damage beyond normal wear and tear, cleaning or any other operations necessary to put the premises back into the condition as found by the applicant.
3. The permit, under no circumstances, shall be assigned or transferred.
4. The applicant shall not occupy or attempt to occupy any portion of the premises until after the permit bearing all required signatures, has been placed in the hands of the caretaker at Fairgrounds and accepted by him.
5. The applicant shall recognize the authority of the caretaker or other authorized agents of the County and shall comply with their recommendations as to the conduct of the applicant or his use of the buildings, facilities and portions of Fairgrounds names in the permit.
6. The applicant agrees to save the County of Chemung, New York, harmless from any and all damages to the property of the County by reason of his use of said premises. The applicant further agrees to save the County of Chemung, New York, its officers, servants, employees and agents, or any them harmless and to indemnify them from all and any manner of actions, trespasses, damages, judgments and demands whatsoever, by reason of any matter, cause or thing arising by reason of the use of the hereinbefore described property of said County of Chemung.
7. The applicant, upon receipt of an itemized bill from an authorized Department of County of Chemung, agrees to promptly pay said bill for replacement of broken, damaged or missing articles, repairs to buildings and property on account of damages beyond normal wear and tear, cleaning or any other operations necessary to put the premises back into the conditions as found by this applicant.
8. The applicant shall provide an original Certificate of Insurance at least thirty (30) business days prior to the first date of facility usage or event showing evidence of the following minimum limits of insurance or as required by law, whichever is greater. Said Certificate of insurance shall name **Chemung County, 203 Lake Street, Elmira, NY 14901 as additionally insured** with not less than 30 days notice of cancellation or non-renewal.

a. Comprehensive General Liability including contractual, with a minimum combined single limit per occurrence of \$1,000,000/2,000,000 general aggregate. If the general liability is from a policy of insurance commonly known as Business Owners Policy (BOP) or similar policy, the Certificate must indicate that the liability insurance provided under the BOP/insurance is primary for this event/purpose. **NO EXCEPTIONS.**

b. If the licensee is incorporated, a business, or has employees, the Certificate of Insurance must include proof of Worker's Compensation.

c. If any other outside vendor is being used for the event, the licensee shall require the same indemnification of the County and require Certificates of Insurance for General Liability and Worker's Compensation (as in a & b) with the County listed as "additional insureds" under the General Liability.

d.  If this box is checked licensee must provide proof of Umbrella/excess Liability of \$5,000,000.

e. Use of alcoholic beverages on the property is prohibited unless a caterer or other vendor licensed to sell/serve

f. If the activity involves horses or sporting events the Certificate of Insurance must also indicate that there is no liability policy exclusion for injury to participants.

g. If the Organizer/User is on premises for more than one day and the event/activities involve minors the liability insurance must include coverage for Sexual Abuse/Molestation and it must show on the Certificate of insurance.

9. Parking is permitted in the designated areas only.

10. No use of the facilities by the Licensee until all terms and conditions are met including insurance and authorized signature of an authorized Chemung County Buildings and Grounds representative

11. The applicant agrees to give the Building Department at least 10 days advance notice of cancellation of the reservation.

**I/We (Licensee) consent to the terms/rules/conditions of said Use of Facilities Agreement as set forth by the County. Failure to adhere to said terms/rules/conditions as outlined in this Use of Facilities Agreement and/or any other correspondence/form relating to said usage, will result in loss of facilities use privileges without regard or compensation.**

Dated \_\_\_\_\_

Signed Robert L Dietele

(applicant do not sign in this space)

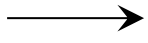
Title - Chemung County Superintendent of Buildings

In consideration of the issuance of this permit, the undersigned accepts it, subject to the conditions herein contained and agrees to abide thereby.

Dated \_\_\_\_\_

Permit Holders Name

Applicant sign here



Signed \_\_\_\_\_

Permit Holders Signature

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

Amount Paid: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Date: \_\_\_\_\_

### Sub-contractors

List any sub-contractors below. Note that each must have all the insurance requirements as the individual /organization submitting this request including the additional insured requirements. Use additional sheets if necessary.

\_\_\_\_\_  
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This form must be returned with your original signature prior to facilities usage to:

Chemung County Buildings & Grounds  
217 Madison Avenue  
Elmira, NY 14901

Received by Chemung County: \_\_\_\_\_ Insurance Certificate Received: \_\_\_\_\_ Approved: \_\_\_\_\_  
Permit Mailed: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ Copy to Health Dept.: \_\_\_\_\_



