A meeting of the ECTC Planning Committee was held at 1:00 PM AM on Thursday, January 27, 2022, via video conference. The following individuals were present:

**Planning Committee Members**
K. Meindl, Director ECTC  
A. Avery, City of Elmira  
T. Staurus, NYSDOT  
P. Chhoeuy, Chemung County Transit  
C. Martel, Chemung County DPW  
C. Robertson, STC  
R. Sweet, Empire State Development

**MPO Central Staff**
M. Perry, ECTC  
C. Taylor, ECTC  
A. Wood, ECTC

**NYSDOT Staff**
J. Flint, NYSDOT  
J. Wildrick-Cole, NYSDOT  
C. Rundell, NYSDOT

**On Phone**
Heather Bachman  
Sean Masteller

1. **Communications, Introductions, Public Participation** – Introduction of Heather Bachman made by K. Meindl.

2. **Approval of the October 7, 2021, Planning Committee meeting minutes** – A motion to accept the minutes was made by C. Robertson and seconded by T. Staurus, all in favor, the motion carried.

3. **ECTC:**
   a. 21-T13 – Approval of the SFY 2022-2023 ECTC Unified Planning Work Program. This Resolution will be done via email vote with the Planning Committee before the Policy Meeting. This was done and was moved by C. Robertson and 2nd by T. Staurus, motion carried.
   b. 21-T14 – Revision of the FFY 2020-2024 Transportation Improvement Program (TIP) to Add PIN 6755.52, CR 51 over Latta Brook Bridge Replacement (BIN 3331360) – Bridge NY 2021. Motion to accept made by K. Meindl, 2nd by R. Sweet, all if favor, motion carried.
   c. 21-T15- Establishing Safety Performance Targets for 2022 Based Upon Agree to the NYSDOT Safety Performance Targets. Voted on via email. Motion to accept by C. Robertson, 2nd by T. Staurus, motion carried.
   d. 21-T16 – Revision of the FFY 2020-2024 Transportation Improvement Program (TIP) to Amend PIN 6805.70, Pavement Markings – SFY 2021-22. Voted on via email. Motion to accept made by C. Robertson, 2nd by T. Staurus, motion carried.
4. **Central Staff Quarterly Reports/Project Updates:**
   
a. **Task 1: Asset Management – C. Taylor**
   
   ECTC staff have continued to participate in Chemung County GIS Consortium efforts. Fulfilled mapping requests for various agencies – Chemung County Planning, County Building and Grounds, Chemung County Soil and Water, and the office of Chemung County District Attorney. Continue to participate in the NYSAMPO Modeling Working Group and GIS Working Group. We are locating data sources for an open data portal build (in the future). Road scoring is completed. The report is completed and ready for presentation at the February 2022 Policy Meeting.

   Road AR for consideration in 2022 – the company has the ability to locate assets and road score/sidewalk score using AI. Looking into costs, benefits, etc.

   Particpated in the NYSDOT CLEAR (Crash Location & Engineering Analysis & Reporting) Training (Train the Trainer). Will replace the old ALIS system (Accident Location Information System).

   Prepping for the Sidewalk Survey that will be done this summer. Reaching out to colleges for inters, writing a description of work, setting up the database.

   **M. Perry** - The ITS (Intelligent Transportation System) update is well underway; we’ve had 1 meeting. Currently updating Federal Highway RAD-IT database. There will be a full day of sessions coming up soon. Please be on the look out for that meeting date and attend those sessions relevant to your organization.

b. **Task 2: Mobility Enhancement – M. Perry** –

   Continue to participate in the NYSAMPO Safety working Group monthly teleconferences.

c. **Task 3: Transit Enhancement – A. Wood** -

   5310 Grant application is coming soon.

   We were awarded the Transit Operator Contract to First Transit.

   Submitted two NYS grants for fuel tank replacements and are waiting on grant approval.

   2022 Capital Projects include two bus replacements, bus shelter project and garage enhancements.

   Working on the 2022/2023 Program of Projects for FTA approval.

   Webinar on census changes for FTA funding.

   Chemung County has been awarded $10 Million as part of the Bipartisan Infostructure Bill and we are waiting to find out what the regulations are.

   **M. Perry** – Transportation Center Rehab project is progressing. The contractors that will be performing the work are signing the contracts. Kick-off meeting will be held soon. This project is expected to be completed by the end of this year.

d. **Task 4: Long-Range Planning and Performance Data – M. Perry** –

   Chemung County Comprehensive Plan – Worked with the County Planning Department team to review the five proposals that were sent to Chemung County. We selected three of the five consultants for further interviews and collecting. We selected one firm to develop the Chemung County Comprehensive Plan. ECTC will be heavily involved in the next UPWP Calendar Year.
e. **Task 5: Transportation Alternatives – BACPAC/Bike, Pedestrian – C. Taylor, M. Perry Reporting** –

Continuing to support the NYS Association of MPO’s Bicycle and Pedestrian Working group. Continuing to promote walking and pedestrian activities on Facebook, sharing winter driving tips, and basic safety tips, updates on Lake Street bridge, the advantages of back-in parking on Water Street, along with pictures showing how it is used. October was Pedestrian Safety Month.

Received the grant from the Genesee Valley BOCES for the bicycle workstations which will be placed in TBD locations. One will be at the Downtown Transportation Center.

f. **Task 6: Public Participation and Admin – M. Perry, K Meindl** –

Working on the 2022-2023 UPWP (Unified Planning Work Program).

Continued to attend bi-weekly NYSAMPO Directors Meetings.

Participated in NYSAMPO Public Engagement Working Group meetings.

Discussion of updating the TIP, should begin in the near future.

Host Agreement, Kevin has the County Executive sign the new Host Agreement for the next 10 years for Chemung County to host the MPO.

Preparing Billing for Quarter 3, October through December.

5. **DOT Region 6:**

   **T. Stauring** – Jacob Roloson has transferred to the Construction Team at NYSDOT. We have Jeremy Wildrick-Cole and Joe Flint who will now be involved with the MPO meetings and in the future.

   - 6805.65 – Guiderail Repair and Replacement 2022.
   - 6067.46 – Bridge Painting Program – 6 bridges on I-86 over Chemung River.
   - 6806.55 – Bridge Deck Overlays – 7 bridges – SR 223 over Newtown Creek in Chemung.
   - 6067.44 – Mill & Fill Horseheads service roads & slab replacement on I-86 EB in curve.

6. **First Transit:**

   **P. Chhouey** –

   - Ridership – July 2021 ridership was 27,796, up 10% to that of July 2020. August 2021 ridership was 23,729, down 18% to that of August of 2020, and September 2021 ridership was 28,416, down 27% to that of September 2020. NEMT ridership for the third quarter of 2021 is down 14% compared to the same quarter in 2020. October 2021 ridership was 19,683, down 33% to that of October 2020. November 2021 ridership was 21636, down 27% to that of November 2020. December ridership was 32,710, up 8% to that of December 2020. NEMT ridership for the 4th quarter decreased by 17%

   - Safety – There was one minor accident where a driver backed into Elcor’ s awning.

   - Complaints – There was 1 complaint – PAC complaining that the driver was not deploying wheelchair ramp per requested; this was on 7/6/2021.

   - Maintenance – Preventative Maintenance Inspection (PMI) rate for July - September was 100% on time with 73 Preventative Maintenances done. Maintained a 100% pass rate for our NYSDOT inspections from July to September 2021 with 24 inspections completed.

   - Fare Collection: The Mobility Manager continues to manage the SmartTAP Electronic Fare Customer Service IT and Customer Service issues with the vendor.

   - Mobility Management – The Rider’s Advisory Council and Chemung County Coordinated groups did not meet during this quarter maintaining safety throughout the pandemic. Most of the
members of the RAC Committee visit the center on a regular basis and social distance to have in-person conversations with the Mobility Manager regarding the service provided by CTRAN. Time has been spent helping the customers get to essential places: medical appointments, employment, food, shelter, etc. Extra efforts have been made to disinfect and sanitize. Education – travel and the electronic fare system has been crucial throughout this time.

- 511/Southern Tier Rideshare – Limited to quarterly zoom meetings and/or reading the quarterly connections/new information with little rideshare usage in our area.
- Agency Involvement – Agency involvement has only been via virtual meetings. This has made it extremely difficult for many of the CTRAN customers. Participated in monthly First Transit SST Safety Meetings.
- Regional Mobility Management – Participated in numerous Regional Mobility Management Meetings and the coordinated meeting for the surrounding counties. Updated regional transportation options in the transportation center.

7. City of Elmira:

   A. Avery –

   Long Range Planning Projects:

   - City Capital Projects – We have completed our 2021 Road Program. We had six mill & fill paving projects and we had 26 overlay Paving projects that were completed by early November 2021.
   - 6755.90 & 6755.31 – Main St. Bridge I & II – Main Street Bridge is still closed. All of the work except the bridge rail will be completed by the end of this week. The bridge should be open within 2 weeks.
   - 6754.68 – W. Water St. Downtown – The roadway was reopened October 15, 2021. The Epoxy Striping and the Epoxy Tree Pit Material for spring of 2022. NYSEG has some sidewalk that they will be replacing on the North side when they redo their vault.
   - 6754.99 – Bridge NY – Walnut Street – This is completed in full, including the repairs to the cracked deck.
   - 6755.09 – Lake Street Pedestrian Bridge – The bridge is open. Landscaping will be completed in the spring of 2022.
   - 6755.30 – Industrial Park Blvd Culvert over Badger Creek – This was managed by NYSDOT and completed in early summer.
   - Riverfront Park – The bid was awarded to Edger Contacting. It was still over budget, but the City is using Stimulus funds to make up the difference. Construction start is slated for spring of 2022.
   - Clemens Center Square – The work is complete
   - Centertown Parking Garage – Construction was completed in early November 2021. Still waiting for the windows and coating, which were delayed due to supply issues and will be completed as weather permits.
   - North-South Bicycle Corridor – the IPP/Smart Growth has been completed. The County Review Team selected Barton and LoGuidice. The scope and hours were developed and agreed upon, and will be sent to NYSDOT and the County Legislature for approval.

8. County of Chemung

   C. Martel –

   - 6754.12 & 6755.19 – Center at Horseheads Connector Road – The Bid Opening was December 3, 2021. Ramsey Constructors was the low bidder. FHWA has authorized construction and the
Supplemental Agreement #6 (C/CI) has been authorized. The award date was 1/11/2022, with substantial completion by 10/31/2023 and final completion by 12/31/2023.

- **6754.88 – CR08 Bridge over Chemung River (Lowman Crossover)** – The steel deliver date per the contractor is February 14, 2022. If the steel does arrive on February 14 the opening date is June 3, 2022. We have informed the contractor that is a firm date and they agreed to that date.

- **Bridge NY2 – County Rt 69 over Bird Creek** – This project has been completed and reopened. CR 69 over Seeley Creek – Economy Paving Co., Inc. is the low bidder. The County Legislature has approved, and the Notice of Award has been received back and is signed and sent to the County Executive. Pre-Construction meeting is scheduled for February 8, 2022.

- **Bridge NY-3 Program** – The County has been awarded CR51 Latta Brook Road over Latta Brook Creek. Total Award: $2.420M, Local share is $121K.

- **6755.21 - PSAP – Pedestrian Safety Action Plan** – B&L has received comments from the State and is with B&L at this time.

- **6755.12 – Phase I of Traffic Signal and Intersection Improvements** – Right of Way continues and is to be advertised in early 2022.

- **Local Road Safety Plan (LRSP)** – The State and Local Agreement has been authorized.

9. **Other Business:**

The Policy Committee Meeting is on February 24, 2022, at 1 PM and will also be held via WebEx.

Motion to adjourn meeting made by K. Meindl, 2nd by T. Stauring. Motion carried.

Respectfully Submitted,

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Todd Stauring, Acting RPPM
Acting Secretary, Planning Committee