

MINUTES
ECTC POLICY COMMITTEE

A meeting of the ECTC Policy Committee was held at 1:00 PM on Thursday February 24, 2022, via video conference.

The following individuals were present:

Policy Committee Members

C. Moss, Executive, Chemung County
B. Kelly, NYSDOT
D. Manchester, County Legislature
M. Collins, City of Elmira
C. Robertson, STC

Planning Committee Members

K. Meindl, Director ECTC
A. Avery, City of Elmira
C. Martel, Chemung County DPW
R. Sweet, Empire State Development
P. Chhoeuy, Chemung County Transit
T. Stauring, NYSDOT

MPO Central Staff

M. Perry, ECTC
A. Wood, ECTC

OTHER

J. Roloson, NYSDOT
J. Wildrick-Cole, NYSDOT
C. Rundell, NYSDOT

1. **Communications, Introductions, Public Participation** – Introductions made. No public present.
2. **Approval of the November 4, 2021, Policy Committee meeting minutes** – A motion to accept the minutes was made by C. Robertson, 2nd by B. Kelly, all in favor, the motion carried.
3. **ECTC:**
 - a. 21-P13 - Approval of the SFY 2022-2023 ECTC Unified Planning Work Program – Motion to accept made by R. Sweet, 2nd by D. Manchester. Motion carried.
 - b. 21-P14 – Revision of the FFY 2020-2024 Transportation Improvement Program (TIP) to Add PIN 6755.52, CR 51 over Latta Brook Bridge Replacement (BIN 3331360) – Bridge NY 2021 – Motion to accept made by B. Kelly, 2nd by C. Robertson. Motion carried.
 - c. 21-P15 - Establishing Safety Performance Targets for 2022 Based Upon Agreeing to the NYSDOT Safety Performance Targets – Motion to accept made by M. Collins, 2nd by C. Robertson. Motion carried.
 - d. 21-P16 – Revision of the FFY 2020-2024 Transportation Improvement Program (TIP)

to Amend PIN 6805.70, Pavement Markings – SFY 2021/22 – Motion to accept made by R. Sweet, 2nd by D. Manchester. Motion carried.

4. Central Staff Quarterly Reports/Project Updates:

a. Task 1: Asset Management – M. Perry – 2021 Pavement Condition Rating Report.

Every year the ECTC and Chemung County go out and assess the pavement conditions on all County owned, all City owned, and all other Federal Eligible roadways are assessed. This is used for the Capital Program every year. ARC-GIS is used to score the roads.

The ECTC staff has continued to participate in the Chemung County GIS Consortium effort.

We have filled various mapping requests for various agencies, including Building & Grounds, Soils & Water, and the District Attorney's Office.

We continue to participate in the New York State Association Metropolitan Planning Organization Modeling Group Meetings.

Courtney is in the process of locating data sources to develop an open data GIS portal. This will help share the knowledge with others.

We have participated in meetings with a company called Road AR, they offer a technology that uses a Smart Phone to assess roadways and various aspects along the roadways. We are looking at assessing our roadways using this technology in the future. We are comparing the cost to what we spend in manhours doing the way we have always done it. We can find more infrastructure along the roads such as signs, guardrails, etc. We are going to do a sidewalk survey on all city sidewalks this coming summer and are looking into the potential of using this new technology for this.

We are involved with CLEAR (Crash Location Engineering Analysis) Application, this replaces the ALIS (Accident Location and Information System). This is what NYSDOT provides us to assess crashes in Chemung County. Courtney is going to be doing the training on this new CLEAR Application and she will be able to train others on how to use it.

We have received current data on the bridges in Chemung County from NYSDOT and Courtney is in the process of getting that data downloaded.

ITS – Intelligent Transportation System Architecture. We have to update our local Intelligent Transportation System in order to be eligible for Federal money for Smart Highway Systems, and we have completed a great deal of it so far.

b. Task 2: Mobility Enhancement – M. Perry – Continue to participate in our New York State Metropolitan Planning Organization group meetings.

c. Task 3: Transit Enhancement – A. Wood – We are working on 5310 Grant Application; this is for enhanced mobility for seniors and the disabled. This is where

we get our funding for Mobility Management and Operating Assistance for Access Chemung – curb to curb service. This is due March 21, 2022.

We have awarded the Transit Operator Contract to First Transit.

Two NYS grants have been submitted for fuel tank replacement and we are waiting on the approval from NYS. This is a 100% State funded project. The fuel tanks are from the 80's and are underground.

Working on the 2020-2022 projects for FTA approval. These are grants we get every year and will put them through the Legislature for approval.

Attended a Webinar on the Census changing funding formulas.

Mike- The Transit Center Rehab Project is underway. We have all the contracts signed. Hunt Engineering is leading this project. Meetings will be held every two weeks on Thursday morning for updates. The completion date is December 31, 2022.

d. Task 4: Long-range Planning and Performance Data – M. Perry – Nothing to report.

e. Task 5: Transportation Alternatives – M. Perry – We continue to support the New York Association of MPO's Bicycle and Pedestrian Working Group.

We have received the six bicycle workstations through the grant from Genesee BOCES. We have found six tentative locations where they will be installed.

f. Task 6: Public Participation and Admin – M. Perry – Worked on the UPWP, that we have adopted here at this meeting.

A new group called Association of Public Engagement Working Group Meetings.

This group is addressing how to engage the public more now that we cannot meet face to face. Updating the TIP is being worked on. Quarterly billings worked on as needed.

5. **DOT Region:**

B. Kelly –

- 6805.65- Guiderail Repair and Replacement 2022.
- 6067.46 – Bridge Painting Program – 6 bridges on I-86 over Chemung River
- 6806.55 – Bridge deck overlays – 7 bridges – SR 223 over Newtown Creek in Chemung
- 6805.55 – Scour Repair & Channel Cleaning – 2 sites in Chemung Co
- 6067.44 – Mill & Fill Horseheads service roads & slab replacement on I-86 EB in curve
- 6805.70 – Pavement Markings – a few sites in Chemung Co

6. **First Transit:**

P. Chhoeuy - Introduced Sean Masteller.

Ridership – July 2021 ridership was 27,796, up 10% compared to that of July 2020. August 2021 ridership was 23,729, down 18% to that of August 2020. September 2021 ridership

was 28,416, down 27% to that of September 2020. NEMT ridership for the third and fourth quarters decreased by 45% compared to the same quarters in 2020..

Safety - One accident – Driver backed into Elcor’ s awning.

Complaints – a complaint that the driver was not deploying wheelchair ramp per requested – 7-6-2021.

Maintenance – The Preventative Maintenance Inspection (PMI) Rate for July – September 2021, was 100% on time with 73 PMs completed. A 100% pass rate for our NYSDOT inspections from July - September 2021, was maintained, 24 inspections completed.

Fair Collection – The Mobility Manager continues to manage the SmartTAP electronic fare customer service IT & customer service issues with the vendor.

Mobility Management – Provided in-person and phone assistance, asking customers to wear facial coverings on all busses and in facilities, encouraging masks in any enclosed/confined areas, stressing social distancing and increased education on handwashing and personal hygiene. Transportation Center has been kept clean during the pandemic. Education on the travel and electronic fare system has been crucial.

7. City of Elmira:

A. Avery –

The Centertown Parking Garage Project is finishing up. All that remains is the windows and coating and this is due to supply chain issues.

River Front Park – Was re-advertised, bids came in about the same, so the ARP funds are going to be covering the difference. Construction start is slated for Spring of 2022.

- 6755.90 & 6755.31 – Main St. Bridge I & II – is reopened.
- 6754.68 – W. Water St. Downtown – The roadway reopened 10/15/2021. The epoxy striping and the epoxy tree pit material remain for Spring of 2022. This project was awarded the 2021 Central NY APWA Highway Project of the Year.
- 6754.99 - Walnut St. – Completed and open.
- 6755.09 – Lake Street Pedestrian Bridge – This opened in November of 2021. Landscaping will be completed in the spring of 2022.
- 6755.13 – E. Water Street Project – IPP completed by NYSDOT and signed by Mayor Daniel Mandell. Next step will be RFQ development, approval, and submittal.

Transportation Alternatives:

- 6755.46 – North-South Bicycle Corridor – IPP/Smart Growth completed. The County Review Team selected Barton & LoGuidice. The Scope and hours were developed and agreed upon and was sent to NYSDOT and the County Legislature for approval at the March Meeting.

7. County Public Works:

C. Martel – Looking at the Long-Range Planning:

- 6754.12 & 6755.19 – Center at Horseheads Connector Road – Bid opening was December 3, 2021. The low bidder was Ramsey Constructors. FHWA has authorized construction and the supplemental Agreement #6 has been authorized. Notice of Award date was 1/11/2022, Pre-Construction meeting was 2/10/2022, the Notice to

Proceed date was 2/13/2022, the Anticipated Start Date is 3/1/2022, with substantial completion by 10/31/2023 and final completion by 12/31/2023.

- 6754.88 – CR08 Bridge over Chemung River (Lowman Crossover) – The contractor was scheduled to re-mobilize to the site on Monday, February 21, 2022. This has been delayed until 2/28/2022 due to higher water level. The steel girders have been scheduled for delivery. The contractor is expected to reopen the bridge by June 2022.
- Bridge NY2 – 6755.29 – Bridge over Bird Creek – This project has been completed and the bridge is reopened.
6755.28 – Bridge over Seeley Creek – Bids have been received for this project. A Pre-Construction Meeting was held on February 8, 2022. The contractor was authorized to begin demolition of the existing sidewalk, to begin on February 28th and anticipated to continue for 8 working days. The bridge will remain open during the demolition but will be reduced to a single lane. Demolition of the main structure is scheduled for Monday April 4, 2022. Completion is expected to be November 18, 2022.
- Bridge NY-3 Program – 6755.52 – The County has been awarded CR51 Latta Brook Road over Latta Brook Creek. The total award is \$2.420M, Local Share is \$121K. Design Consultant selection has begun.
- 6755.21 - PSAP – Pedestrian Safety Action Plan – B&L re-submitted the PS&E package to the State. The final plans have been accepted by the State. Once the plans have final signatures permission to advertise will be granted.
- 6755.12 – Phase I of Traffic Signal and Intersection Improvements – The Pre-PS&E has been received and the ROW process continues to progress. Advertising for this project will be early 2022.
- 6755.50 – Local Road Safety Plan (LRSP) – The authorized State/Local Agreement is in place.

8. Other Business:

C. Moss – We have upcoming meetings:

TIP Sub-Committee Meeting – April 19, 2022, at 1 PM

Planning Committee Meeting – May 17, 2022, at 1 PM

Policy Committee Meeting – June 16, 2022, at 1 PM

Motion to adjourn meeting was made by B. Kelly and 2nd by C. Robertson, all in favor, the meeting adjourned.

Respectfully Submitted,

James Rusak, Acting Secretariat
for Brian C. Kelly, PE, Secretariat