

MINUTES
ECTC PLANNING COMMITTEE

A meeting of the ECTC Planning Committee was held at 1:00 PM on Thursday, July 21, 2022, via video conference. The following individuals were present:

Planning Committee Members

K. Meindl, Director ECTC
A. Avery, City of Elmira
T. Stauring, NYSDOT
A. Moore, Chemung County Transit
C. Martel, Chemung County DPW
C. Robertson, STC
R. Sweet, Empire State Development

MPO Central Staff

M. Perry, ECTC
C. Taylor, ECTC

NYSDOT Staff

J. Flint, NYSDOT
J. Wildrick-Cole, NYSDOT
C. Rundell, NYSDOT

FHWA

N. McGrath

- 1. Communications, Introductions, Public Participation**
- 2. Approval of the January 27, 2022, Planning Committee meeting minutes** – A motion to accept the minutes was made by T. Stauring and second by K. Meindl, all in favor, the motion carried.
- 3. ECTC:**
 - a. 22-T1 – C-TRAN Transit Safety Plan. Motion to accept by R. Sweet, 2nd by C. Robertson. All in favor, motion carried.
 - b. 22-T2 – Establishing Transit System Asset Management Performance Targets for 2023-2027. Motion to accept by A. Avery, 2nd by K. Meindl. All in favor, motion carried.
 - c. 22-T3 – ECTC Self-Certification. Motion to accept by R. Sweet, 2nd by C. Robertson. All in favor, motion carried.
 - d. 22-T4 – Approval of the Draft Federal Fiscal Year 2020/21 – 2024/25 Transportation Improvement Program. Motion to accept by T. Stauring, 2nd by C. Robertson. All in favor, motion carried.
 - e. 22-T5 – Amendment of the FFY 2020-2024 Transportation Improvement Program (TIP) to Add FTA Section 5310 Projects. Motion to accept by K. Meindl, 2nd by C. Robertson. All in favor, motion carried.
 - f. 22-T6 – Revision of the FFY 2020-2024 Transportation Improvement Program (TIP) to Amend PIN 6805.76 – Retaining Wall Repairs, Multiple Locations. Motion to accept by R. Sweet, 2nd by C. Robertson. All in favor, motion carried.
 - g. 22-T7 – Revision of the FFY 2020-2024 Transportation Improvement Program (TIP) to ADD PIN

6806.56 – Small Culvert Relines. Motion to accept by C. Robertson, 2nd by T. Stauring. All in favor, motion carried.

4. Central Staff Quarterly Reports/Project Updates:

a. Task 1: Asset Management – C. Taylor

ECTC staff have continued to participate in Chemung County GIS Consortium efforts.

Fulfilled mapping requests for various agencies – Chemung County Planning, County Buildings and Grounds, Land Bank Mapping, and Waterfront Grant Mapping.

NYSAMPO Modeling Working Group participation and GIS Working Group.

Locating data sources for an open data portal build (in the future).

Southern Tier GIS Users Group Meetings.

GTFA/Transit Routes are now LIVE in Google Maps.

Created Bridge GIS Viewer of Federal data obtained through NYSDOT Main Office.

Created a GIS Viewer for Clemens Center Parkway Discussion with NYSDOT and the County Department of Public Works.

b. Task 2: Mobility Enhancement:

C. Taylor – Queried crash data for the County Department of Public Works project and currently analyzing crash data for North-South Bike Corridor Project.

M. Perry – Continued to participate in NYSAMPO Safety Working Group monthly teleconferences.

c. Task 3: Transit Enhancement – M. Perry

Transportation Center Rehab project is progressing and is on schedule.

d. Task 4: Long-Range Planning and Performance Data – M. Perry

Nothing to report under this task.

e. Task 5: Transportation Alternatives – BACPAC/Bike, Pedestrian:

C. Taylor – Continuing to support the NYS Association of MPO's Bicycle and Pedestrian Working group.

Continuing to promote walking and pedestrian activities on Facebook, sharing winter driving tips, and basic safety tips, updates on Lake Street bridge, and electric bicycle information shared.

M. Perry – Bicycle repair workstations have been placed in four locations in the City, 2 more will be placed soon. One at Park Station and the other along the Catharine Valley Trail.

f. Task 6: Public Participation and Admin:

C. Taylor – Public Outreach at Wisner Market – promoting bicycle safety, helmet use, trail maps, getting active in the city and county and gave out Transportation Guides. Also, at Winsor Market we are currently conducting a CTRAN Survey to promote and enhance ridership.

M. Perry – An extensive amount of time has been devoted in the last quarter to developing the Draft ECTC Transportation Improvement Program. Have continued to attend bi-weekly NYSAMPO Directors Meetings. Have participated in NYSAMPO Public Engagement Working Group Meetings.

Have prepared Billing for the 4th quarter, January – March, and working on April through June right now.

5. DOT Region 6:

T. Stauring:

- 6805.65- Guiderail Repair and Replacement 2022.
- 6067.46 – Bridge Painting Program – 6 bridges on I-86 over Chemung River.
- 6806.55 – Bridge deck overlays – 7 bridges – SR 223 over Newtown Creek in Chemung.
- 6067.44 – Mill & Fill Horseheads service roads & slab replacement on I-86 EB in curve.

6. First Transit:

A. Moore:

- Ridership – April 2022 ridership was 24,393, down 39% from April 2021. May 2022 ridership was 24,670, down 33% to that of May 2021, and June 2022 ridership was 25,109, down 40% to that of June 2021. NEMT ridership has increased from the first quarter (69,493) to the second quarter (74,172) by 6.5%.
- Safety – There were two accidents – in April another vehicle struck a CTRAN bus and in June a CTRAN bus struck Elcor Awning.
- Complaints – There were three. One, a driver and passenger argument over leaving transit center, two, a passenger missed the Owego bus, and three, a driver and passenger dispute lead to bus delay.
- Maintenance – Preventative Maintenance Inspection (PMI) rate for April - June was 100% on time with 55 Preventative Maintenances done. NYSDOT inspections – 23 of 24 passed. The only failure was due to a part delay and being unable to present the bus.
- Mobility Management – Posted public notice for renovation work to begin at the Transportation Center 4/18/2022-12/31/2022, as well as the public notice to begin collecting surveys for the Coordinated Plan on 7/18/2022, which is posted on the home page of the ridectran.com website. Gathered CTRAN Bus Inventory/Current Milage Reports to prepare the 2022 Coordinated Plan. Updated 2014-2018 Minutes with 2018-2022 in Plan and sent to the County for approval/input. Began marketing and surveying for the plan on 7/18/2022. Revised the template for the agencies to provide us with an updated vehicle inventory list. Ongoing education of the electronic fare system, TVM, CTRAN route, maps & app., and the creation of the new reduced fare (disabled/senior) reloadable cards for new customers. Marketing and directing customers on a daily basis to their appropriate bus, including CTRAN, Schuyler County Transit, Steuben Transit/CEATS, Trailways, and OurBus. Removed Fullington service advertisement for their bus run on 3/31/2022, as of 7/1/2022 they no longer provide services to the Chemung County Transportation Center.
- 511/Southern Tier Rideshare – Limited to quarterly zoom meetings and/or reading the quarterly connections/new information with little rideshare usage in our area. Carpooling was limited due to lack of driver pool.
- Agency Involvement – Created a template for the stakeholders/agencies in Chemung County to provide us with an updated vehicle inventory list to forecast 5310/5311 requests between 2022-2025 within the Coordinated Plan. Worked with Adult Protective, ARC of Chemung County, DSS, and MAS to ensure their clients obtain the SmartTAP passes they need on a monthly basis. Will

be conducting travel training with students in May at Horseheads High School for the Grand Central Avenue route. Attended the Juneteenth Celebration and the Senior Days Harris Hill events to support the Special Services bus requests. Did marketing at Wisner Park on 6/30/2022 and 7/14/2022.

- Regional Mobility Management – The Regional Mobility group in the Southern Tier region remain connected utilizing Basecamp as a tool to share documents and relevant information as well as meet monthly via Zoom.

7. City of Elmira:

A. Avery –

Long Range Planning Projects:

- City Capital Projects – Continued work on the 2022 Road Program for the City of Elmira. William Street project is completed except for the pavement markings. The County provided funding for improved law enforcement parking area (Back-in angle parking).
- Fassett Road Stormwater Project – this is funded with American Rescue Plan(ARP) funds. The RFQu submissions received. Recommendations have been made.
- Riverfront Park – Hunt Engineering is the designer for this. The Rebid was awarded to Edger Contracting, it was over budget, but the City applied ARP funds to cover the difference. Construction is underway for August 2022 completion. The Spray Pad construction will begin later this summer.
- Clemens Center Square – The work is complete.
- Centertown Parking Garage – Construction is complete.
- 6755.90 & 6755.31 – Main St. Bridge I & II – The bridge reopened to all traffic earlier this year.
- 6754.68 – W. Water St. Downtown – The roadway was reopened October 15, 2021. The Epoxy Striping and the Epoxy Tree Pit Material has been completed – with some warranty work for trees remaining. NYSEG has some sidewalk that they will be replacing on the North side when they redo their vault. This project was awarded 20221 Central NY American Public Works Association Highway Project of the Year.
- 6754.99 – Bridge NY – Walnut Street – This is completed in full, including the repairs to the cracked deck.
- 6755.09 – Lake Street Pedestrian Bridge – The bridge is open. Landscaping will be completed in May/June of 2022, except for some backordered items.
- 6755.30 – Industrial Park Blvd Culvert over Badger Creek – This was managed by NYSDOT and completed. Work came in under budget.
- 6755.13 – E. Water Street Project – the IPP was completed by NYSDOT and signed by Mayor Daniel Mandell. RFQu for the Design consultant was advertised by the City, responses are due 7/28/2022.
- 6755.46 – North-South Bicycle Corridor – The County Legislature approved the Design Agreement for Barton & LoGuidice. Design work is underway.

8. County of Chemung

C. Martel –

The County is conducting a condition analysis on all road signs and entering the collected data into GIS. The data will be used to determine required maintenance necessary for attaining compliance with the current code. The following is the data that is being collected and is going to be put into the 311 System:

- Reflectometer Readings
 - Photos
 - Breakaway Connections (Hardware)
 - Proper Placement (Heights, Offset and Size)
 - Code Compliance (MUTCD)
-
- 6754.12 & 6755.19 – Center at Horseheads Connector Road – This project is currently at 18% complete. Old Ithaca Road drainage is 98% complete. The Contractor expects to complete the paving and curb work on Old Ithaca Road in 2022. Bridge piles are now being installed and rebar for the pier stem wall is being constructed. Substantial completion is to be done by 10/31/2023 with final completion by 12/31/2023.
 - 6754.88 – CR08 Bridge over Chemung River (Lowman Crossover) – The bridge is now open to all traffic. Final walkthrough was completed on June 30, 2022.
 - 6755.28 – CR 69 over Seeley Creek – Steel repairs are now complete. Concrete work as started on the abutments. Painting is scheduled to begin the week of July 18, 2022. The project remains on schedule and completions is expected to be November 18, 2022.
 - 6755.52 – CR 51 Latta Brook Road over Latta Brook Creek – Barton & LoGuidice has been selected as the Design Consultant. The IPP has been signed. Project Scope has been identified and Consultant Design Fees negotiated. The engineering Consultant Agreement has been approved by the Legislature.
 - 6755.21 - PSAP – Pedestrian Safety Action Plan – Only one bid was received. The Engineer’s Estimate was \$901,360.00 and the total bid was \$1,897,987.97. WZTC, Traffic Signals and Epoxy Paint accounted for approx. 92.8% of the difference. The bid has been rejected and permission to rebid was granted by the Legislature.
 - 6755.12 – Phase I of Traffic Signal and Intersection Improvements – Right of Way continues to hold up progress. Advertise will be in 2022.
 - Local Road Safety Plan (LRSP) – The Preliminary Design is approved and is expected to start in 2023.

9. Other Business:

The Policy Committee Meeting is on August 30, 2022, at 10 AM at 400 East Church St., Elmira, NY.

Motion to adjourn meeting made by A. Avery, 2nd by T. Stauring. Motion carried.

Respectfully Submitted,

Todd Stauring, Acting RPPM
Acting Secretary, Planning Committee