

**CHEMUNG COUNTY BOARD OF HEALTH  
MINUTES  
September 27, 2022**

**PRESENT:** Mary Ann Baker, RN                      Ken Sobel, MD                      William G. Howard, MD  
Frank Steed    James Gensel, PE                      Brian Cassetta, MD  
Gregory Schultz, MD                              Scott Drake                              Rosemary Anthony, RN  
Mari Delaney, DVM

**ABSENT:** NONE

**STAFF PRESENT:** Peter Buzzetti III                      Jonathan Keough                      Terence Lenhardt, MD  
Jessica Holton    Lisa Buckley, RN

**STAFF ABSENT:** Sarah Mattison

Prior to the meeting, the CCBH received the following:

- September Agenda
- July and September 8<sup>th</sup> Meeting Minutes
- September PAC Meeting Minutes
  - Case Conference Tool
  - Clinical Record Review Tool
  - Gen drug regimen review policy and procedure
  - Gen patient discharge
  - Medication reconciliation form
- EHS Hilites July and August
  - Fee Schedule
- Budget Report
- Director's Report

Mr. Buzzetti announced this meeting will be recorded via Zoom and in-person, recording would be posted to county website.

**CALL TO ORDER**

BOH Meeting called to order at 6:01PM. Quorum established.

**1. MEETING MINUTES JULY AND SEPTEMBER 8 2022**

No corrections needed.

**RESOLUTION:** A motion was made by Dr. Howard and seconded by Dr. Cassetta to approve Minutes from July and September 8th. Minutes from July and September 8th approved and accepted.  
**Motion Approved.**

**AYES:** Mary Ann Baker, RN            Ken Sobel, MD            William G. Howard, MD  
Frank Steed                            James Gensel, PE        Gregory Schultz, MD  
Scott Drake

**NAYS:**            None

**ABSENT:**        Rosemary Anthony, RN        Mari Delaney, DVM”

## **2. SEPTEMBER PAC MEETING MINUTES**

The PAC minutes were sent out with the agenda as part of the plan of corrections. Several documents were redone such as the case conference tool- added somethings as a result from the survey and which Dr. Cassetta found helpful- Dr. Sobel says they seem to be clear and organized

Dr. Howard asked about the - influenza part- 2022 Chemung county 585 a & 1b flu 2021-2022 Mrs. Buckley stated that is correct- Clarify this piece for next meeting and then approve all items?

Resolution to approve pending correction, motion made by Dr. Howard and seconded by Mrs. Baker

## **3. EHS HILITES**

July/August - July check with an adult, no longer using minors per update from NYS, 18-20-year old’s can now perform the compliance checks and no longer require accompaniment by a CCHD team member. EHS to submit 2 reports of underage purchases as well. This will affect our amount of checks completed in a year. Complaint investigations - Jon stated we often get complaints that the most recent meal was the cause of the illness, which is not the case. Internal complaint processes were updated several years ago to change the title of the complaint from the location the complainant was alleging the cause of the illness to a more general food borne illness compliant. This has helped team members focus on the details of the case and not the alleged location. Mrs. Anthony posed question about bare hand contact of pizza and will discuss with Jon.

Fee schedule - Mr. Keough proposed modest increase. If these are approved by the board they will require approval of the legislature. One important change is to increase the late fee for those operators that fail to obtain their renewal permit. Mr. Buzzetti stated that Mr. Keough did reach out to other counties and obtained their fee schedules for comparison. Rabies clinics are no longer using 3-part paper form as these clinics have moved to an online platform (similar to Covid) Dr. Howard thought the changes look reasonable and the main goal is not to punish pe se but to ensure things are done safely and correctly.

Resolution to approve, motion made by Dr. Sobel and seconded by Dr. Howard. All ayes, no nays.

## **4. Budget Report**

Dr. Howard asked if the current trend likely to continue? Mr. Buzzetti stated that with the extra grants he does not know what it will look like. Mr. Buzzetti to discuss with Mr. Wieder to compare 2021 to 2022 and to discuss at next Board meeting.

## **5. Director's Report**

Mr. Buzzetti asked if there were any questions/comments from the group, none offered.

## **OLD BUSINESS**

### **1. MEDICAL CONSULTANT UPDATE**

Mr. Buzzetti stated he discussed medical consultant role with Dr. Lenhart and Dr. Nistico. Dr. Lenhardt was a great help and Dr. Nistico is going to be a good fit. It is going to be tough to fill Dr. Lenhart's shoes and infectious disease experience will be appreciated.

Resolution to approve motion made by Mrs. Anthony and Seconded by Dr. Howard.

All ayes, no nays.

### **2. ATUPA FINE UPDATE**

The County Attorney has the paperwork related to the fine- Mr. Buzzetti to follow-up and provide an update to the board. Another facility was caught selling 1000-1050 of the same products. CCHD team members instructed them to remove those items for sale and CCHD will take an enforcement action. It was an eye-opening visit. Discussion to occur in the future regarding fines and sliding scale - Mr. Keough put together a report for December fine schedule to match fee schedule.

## **NEW BUSINESS**

### **1. COVID UPDATE**

Mr. Buzzetti reminded the board that at the start of the pandemic there was not much testing capacity and adding asterisks to some graphs to clarify this may be beneficial. Mr. Buzzetti also stressed that positive COVID patients means they have Covid at time of admission and not necessarily that they are hospitalized due to Covid. CCHD is to partner with EOP to administer pediatric vaccine. Mrs. Anthony asked if flu and COVID vaccinations can be given at the same time? Yes, Mrs. Anthony requested CCHD create a social media post to communicate this information

The proposed future of the Covid dashboard is to continue to report pertinent Covid data and start to include other important public health data such as- STI and flu data

### **2. LYME DISEASE CASE DEFINITION**

To be discussed at next meeting

Adjourned by Mrs. Baker seconded by Mrs. Anthony all in agreement

The meeting was adjourned at approximately 7:12 PM

Next meeting:

**Board of Health Meeting  
Chemung County Health Department Conference Room  
December 6, 2022 @ 6:00 PM**