



**DATE:** January 9, 2024  
**TO:** Community Members, Youth Agencies & Friends  
**FROM:** Chemung County Youth Bureau  
**RE:** NOMINATIONS – 2024 Program Excellence Award

Each year, the Chemung County Youth Bureau, its Board and the community recognize the good works of individuals, agencies, schools, and faith based organizations in delivering quality youth services in Chemung County. We are contacting you to solicit nominations for upcoming awards. Please review the enclosed material and consider nominating a worthy program. Please circulate this information to staff or other groups.

**Program Excellence Award** – This award established in 1987 recognizes the special efforts of local youth service projects, programs and events conducted by community agencies, schools or faith based organizations serving youth in Chemung County.

**Eligibility:** Agencies do not qualify for nomination; only programs and events will be considered. Nominated programs/activities must be youth oriented and should be in existence for a minimum of 1 year before being nominated.

**ALL NOMINATIONS MUST BE SUBMITTED ELECTRONICALLY TO**  
[youthbureau@chemungcountyny.gov](mailto:youthbureau@chemungcountyny.gov)  
**BY 4:00 P.M. FRIDAY, MARCH 22, 2024**

All programs will be recognized at the 39<sup>th</sup> Annual Chemung County Youth Bureau Awards Reception to be held at the Clemens Center on **Tuesday, April 16, 2024** at 5:00pm.

Please consider nominating a worthy program or event.



**2024**  
**PROGRAM EXCELLENCE AWARD NOMINATION FORM**

Electronically submit nomination forms to:

[youthbureau@chemungcountyny.gov](mailto:youthbureau@chemungcountyny.gov)

Nominations Must Be Received By: 4:00 P.M. **FRIDAY, MARCH 22, 2024**

Information of Person(s) Nominating the Program:

Name: Phone:  
Address:  
Email:

Name: Phone:  
Address:  
Email:

The Chemung County Youth Bureau receives many worthy nominations for the Program Excellence Award each year. Please provide as much detailed information as possible on your program so that the selection committee will be able to make an educated and informed decision.

Program Or Activity's Information You Wish to Nominate:

Name: Phone: Program's Agency:  
Address:

Please Check Below:

- Ongoing (occurs more than once a year)
- One time/Annual Event (occurs once during the year for no more than one week)

Number of youth, under age 21, that this program serves:

Date(s) of Program/Activity:

Place of Program Activity:



Coordinator of Program/Activity:

Address of Coordinator:

What Activities Occur In This Program?

What Do You Think Makes This Program Special?

If There Is A Cost To Participate, Are Scholarships Available?

Please list any other individuals involved with this program that you feel should receive an invitation to the reception.

Name:

Affiliation:

Address:

Name:

Affiliation:

Address:

Name:

Affiliation:

Address:

Note to Nominator: All programs will be recognized at the 39<sup>th</sup> Annual Chemung County Youth Bureau Awards Reception to be held at the Clemens Center on **Tuesday, April 16, 2024** at 5:00pm.