

Title VI Civil Rights Notice

Elmira-Chemung Transportation Council

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance. The Federal laws require the Elmira-Chemung Transportation Council to use nondiscriminatory practices in developing and implementing its program and projects.

If you believe you or others:

- have been discriminated against due to race, color, or national origin
- have been excluded from participation in or denied the benefits
- have been subject to discrimination under any Elmira-Chemung Transportation Council program or activity

You have the right to register a Title VI complaint by writing to or calling:

Director

Elmira-Chemung Transportation Council

400 East Church Street, Elmira, New York 14901

E-mail: ectc@stny.rr.com, Phone: 607-737-5510

The above notice is posted in the ECTC offices and on its website., as is the following complaint form and process:

Elmira-Chemung Transportation Title VI Civil Rights Act Complaints Process and Complaint Form

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance. Title VI complaints should be directed to the Director at ectc@stny.rr.com or (607)737-5510.

Any person, or any specific class of persons, either by themselves or by a representative, that believe they have been subjected to discrimination or retaliation prohibited under the statutes within the FHWA's jurisdiction may file a complaint with the FHWA Headquarters Office of Civil Rights at 1200 New Jersey Avenue, SE. (HCR-40), Washington, DC 20590.

Complaints should be filed within 180-calendar days from the date of the alleged discriminatory act. Complaints should be in writing and provide an explanation of what happened, the complainant's contact information, basis of the complaint, identification of the respondent, sufficient information regarding the allegation(s), date(s) of the alleged act(s), and be signed by the complainant or the complainant's representative.

Title VI Complaints of Civil Rights' Discrimination

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance.

If you believe you or others:

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- have been excluded from participation in or denied the benefits
- have been subject to discrimination under any Elmira-Chemung Transportation Council program or project

You have the right to register a Title VI complaint by writing to or calling:

Director
Elmira-Chemung Transportation Council
400 East Church Street, Elmira, New York 14901

E-mail: ectc@stny.rr.com Phone: 607-737-5560

Elmira-Chemung Transportation Council, through its Title VI Coordinator, will respond in writing to the person filing a Title VI complaint within 5 business days. If Elmira-Chemung Transportation Council's investigation determines that the

complaint is not in violation of Title VI's provisions, the letter will explain why the complaint was not justified as a Title VI complaint. If Elmira-Chemung Transportation Council determines that the complaint is determined to involve discrimination covered by Title VI, within twenty working days a report on the complaint will be completed and mailed to the complainant. The report will document the violation, the actions that will be taken to comply with the provisions of Title VI, and the Chemung County's appeal procedure (as Host of ECTC).

Any person, or any specific class of persons, either by themselves or by a representative, that believe they have been subjected to discrimination or retaliation prohibited under the statutes within the FHWA's jurisdiction may file a complaint with the FHWA Headquarters Office of Civil Rights at 1200 New Jersey Avenue, SE. (HCR-40), Washington, DC 20590.

Complaints should be filed within 180-calendar days from the date of the alleged discriminatory act. Complaints should be in writing and provide an explanation of what happened, the complainant's contact information, basis of the complaint, identification of the respondent, sufficient information regarding the allegation(s), date(s) of the alleged act(s), and be signed by the complainant or the complainant's representative.

A. Complaint Form and Procedures

The following is the Complaint Form:

Title VI Complaints

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance. The Federal Highway Administration requires Elmira-Chemung Transportation Council to use nondiscriminatory practices in developing and implementing its program and projects.

If you believe you or others:

- have been discriminated against due to race, color, or national origin
- have been excluded from participation in or denied the benefits
- have been subject to discrimination under any Elmira-Chemung Transportation Council program or activity

You have the right to register a Title VI complaint by writing to or calling:

Director
Elmira-Chemung Transportation Council
400 East Church Street, Elmira, New York 14901
E-mail: ectc@stny.rr.com Phone: 607-737-5510

Or, any person, or any specific class of persons, either by themselves or by a representative, that believe they have been subjected to discrimination or retaliation prohibited under the statutes

within the FHWA's jurisdiction may file a complaint with the FHWA Headquarters Office of Civil Rights at 1200 New Jersey Avenue, SE. (HCR-40), Washington, DC 20590.

Complaints should be filed within 180-calendar days from the date of the alleged discriminatory act. Complaints should be in writing and provide an explanation of what happened, the complainant's contact information, basis of the complaint, identification of the respondent, sufficient information regarding the allegation(s), date(s) of the alleged act(s), and be signed by

Title VI Complaint Form

Complainant's Name: _____

Address: _____

City, State,

Zip: _____

Phone: _____ E-mail: _____

Person discriminated against (if someone other than complainant): _____

Which of the following best describes the reason you believe the discrimination took place:

_____ Race _____ Color _____ National Origin

Incident Information:

Date: _____ Time: _____ Location: _____

In your own words, describe the alleged discrimination. Explain what happened and whom you believe was responsible. Use the back of this form if additional space is required.

Please sign below. You may attach any written materials or other information that you think is relevant to your complaint.

Complainant's signature: _____ Date: _____