

Chemung County Youth Bureau Grant Information Checklist

The purpose of this checklist is to help prepare for the necessary information to complete an online Grant application.

Agency Information

- 1 Name of Sponsoring Agency:
- 2 Address of Sponsoring Agency:
- 3 Name of Program/Project:
- 4 Contact Person:
- 5 Contact Person Phone #:
- 6 Contact Person Email:
- 7 Sponsoring Agency's 501-C3# or Employment Identification Number:

Program/Project Information

- 1 How many youth will this program/project impact?
- 2 Start Date (mm/dd/yyyy): Must be on or after January 1
- 3 End Date (mm/dd/yyyy): Must be on or before December 31
- 4 Location of program/project:
- 5 What are the goals for this program/project *(1000 Character Max Response)*:
- 6 Describe how youth will be involved, supervised, and directed throughout this program/project

Program Fee Information

- 1 Is there a fee to participate in this program? *Yes or No* If yes, how much is the fee?
- 2 What will the fee be used for? *(1000 Character Max Response)*
- 3 If yes, are scholarships available? *(Yes or No)*

Grant Amount Request Information

- 1 Amount you are requesting from the Youth Bureau (not to exceed \$1,500):
- 2 What will the requested funds be used for? *(1000 Character Max Response)*

(1000 Character Max Response):

Developmental Assets Selection

1. What developmental assets are represented in this program/project? Note: A minimum of one developmental asset must be selected.

Support

· Family support · Positive family communication · Other adult relationships · Caring school climate · Parent involvement in schooling

Empowerment

· Community values youth · Youth as resources · Service to others · Safety

Boundaries and Expectations

· Family boundaries · School boundaries · Neighborhood boundaries · Adult role models · Positive peer influence · High expectations

Constructive Use of Time

· Creative activities · Youth programs · Time at home · Achievement motivation

Project Budget: PROJECT INCOME – *List up to 7 Line Items*

PROJECT EXPENSES – *List up to 13 Line Items*

Commitment to Learning

· Achievement motivation · School engagement · Homework · Bonding to school · Reading for pleasure · Positive Values Caring · Equality and social justice · Integrity · Honesty · Responsibility · Restraint

Social Competencies

· Planning and decision making · Interpersonal competence · Cultural competence · Resistance skills · Peaceful conflict resolution · Personal power · Self-esteem · Sense of purpose · Positive view of personal future

Funding Source	Amount	Funds status

Expense Item	Amount	Amount of item(s) to be funded by Y.B.