Chemung County Youth Bureau Grant
Information Checklist

The purpose of this checklist is to help prepare for the necessary information to complete an online Grant application.

Agency Information
1 Name of Sponsoring Agency:
2 Address of Sponsoring Agency:
3 Name of Program/Project:
4 Contact Person:
5 Contact Person Phone #:
6 Contact Person Email:
7 Sponsoring Agency’s 501-C3# or Employment Identification Number:

Program/Project Information
1 How many youth will this program/project impact?
2 Start Date (mm/dd/yyyy): Must be on or after January 1
3 End Date (mm/dd/yyyy): Must be on or before December 31
4 Location of program/project:
5 What are the goals for this program/project (1000 Character Max Response):
6 Describe how youth will be involved, supervised, and directed throughout this program/project:

Program Fee Information
1 Is there a fee to participate in this program? Yes or No
If yes, how much is the fee?
2 What will the fee be used for? (1000 Character Max Response)
3 If yes, are scholarships available? (Yes or No)

Grant Amount Request Information
1 Amount you are requesting from the Youth Bureau (not to exceed $1,500):
2 What will the requested funds be used for? (1000 Character Max Response):

(1000 Character Max Response):
Developmental Assets Selection
1. What developmental assets are represented in this program/project? Note: A minimum of one developmental asset must be selected.

Support
· Family support · Positive family communication · Other adult relationships · Caring school climate · Parent involvement in schooling

Empowerment
· Community values youth · Youth as resources · Service to others · Safety

Boundaries and Expectations
· Family boundaries · School boundaries · Neighborhood boundaries · Adult role models · Positive peer influence · High expectations

Constructive Use of Time
· Creative activities · Youth programs · Time at home · Achievement motivation

Project Budget: PROJECT INCOME – List up to 7 Line Items

PROJECT EXPENSES – List up to 13 Line Items

Commitment to Learning
· Achievement motivation · School engagement · Homework · Bonding to school · Reading for pleasure · Positive Values Caring · Equality and social justice · Integrity · Honesty · Responsibility · Restraint

Social Competencies
· Planning and decision making · Interpersonal competence · Cultural competence · Resistance skills · Peaceful conflict resolution · Personal power · Self-esteem · Sense of purpose · Positive view of personal future

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<thead>
<tr>
<th>Funding Source</th>
<th>Amount</th>
<th>Funds status</th>
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<tr>
<td>Expense Item</td>
<td>Amount</td>
<td>Amount of item(s) to be funded by Y.B.</td>
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