

**CHEMUNG COUNTY**  
**PARKS AND RECREATION DEPARTMENT**

**RULES**  
**REGULATIONS**  
**AND**  
**ADMINISTRATIVE**  
**GUIDELINES**



Adopted by the Chemung County Legislature April 10, 2006, Res. #06-186  
Amended by the Chemung County Legislature September 10, 2007, Res. #07-428  
Amended by the Chemung County Legislature May 12, 2008, Res. #08-266  
Amended by the Chemung County Legislature June 13, 2011, Res. #11-307  
Amended by the Chemung County Legislature April 9, 2012, Res. #12-209  
Amended by the Chemung County Legislature April 14, 2014, Res. #14-184  
Amended by the Chemung County Legislature July 14, 2014, Res. #14-309  
Amended by the Chemung County Legislature December 8, 2014, Res. #14-509  
Amended by the Chemung County Legislature December 14, 2015, Res. #15-606  
Amended by the Chemung County Legislature January 11, 2016, Res. #16-006  
Amended by the Chemung County Legislature December 12, 2016, Res. #16-516  
Amended by the Chemung County Legislature July 10, 2017, Res. #17-410  
Amended by the Chemung County Legislature March 12, 2018, Res. #18-168  
Amended by the Chemung County Legislature November 13, 2018, Res. #18-567

**CHEMUNG COUNTY PARKS & RECREATION DEPARTMENT  
RULES & REGULATIONS, ADMINISTRATIVE GUIDELINES**

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## **A. DEFINITIONS**

1. “Park” means any and all land and/or physical structures owned or controlled by the County of Chemung and used as a park facility, and administered by its Chemung County Department of Buildings and Grounds.
2. “County” means the County of Chemung.
3. “Legislature” means the Chemung County Legislature.
4. “Committee” means the Buildings and Grounds Committee of the Chemung County Legislature.
5. “County Executive” means the County Executive of Chemung County.
6. “Department” means the Chemung County Department of Buildings and Grounds.
7. “Superintendent” means the Superintendent of the Chemung County Department of Buildings and Grounds.
8. “Caretaker” means the Caretaker of each County Park.
9. “Person” includes persons, corporations and other groups.
10. “Designated Areas” includes all areas of the park and/or parks.
11. “Watercraft” means any man-powered boats.
12. “Off-season” means October 15-March 31 for Park Station.
13. “Smoking” means any tobacco or other substance, including, but not limited to electronic cigarettes or e-cigarettes or other devices that deliver vapor which is inhaled by an individual user, or multiple users, along with any refills, cartridges, components of devices, and pipes or other devices of any type. (17-410 - 7/10/17)

## **B. RULES AND REGULATIONS**

1. Preservation of property, natural resources and wildlife
  - a. No PERSON shall injure, deface, destroy, disturb, remove or misuse any part of the PARK nor any building, sign, equipment or other property.
  - b. No PERSON shall operate chain saws within the PARK except authorized employees, agents, etc.
  - c. The taking, destroying, vandalizing or impeding growth of live trees, brush and branches for any purpose is prohibited. Deadfall on the ground may be used as described in Regulation No. 9 for firewood or kindling.
  
2. Disposal of rubbish, garbage, sewage and noxious materials
  - a. No PERSON shall leave behind or dump any material of any kind in the PARK except the refuse, ashes, garbage and other material of a picnic, camp or other permitted activity, and such material shall be deposited in receptacles provided for such purposes.
  - b. No PERSON shall, within the PARK, place or permit to be placed in any river, brook, stream, ditch or drain any liquid or aqueous waste which shall fail to comply with the minimum requirements as set by the New York State Department of Health for "Quality Standard Class B Waters". Permits for waste discharges may be required by the New York State Department of Environmental Conservation.
  - c. Park Station Recreation Center has a carry in, carry out policy. All day use participants are required to remove rubbish, garbage, and other material produced by picnic or other permitted activity upon leaving the PARK. The exception for this policy is overnight camping.
  
3. Firearms, fireworks, explosives and dangerous weapons
  - a. No PERSON, except authorized employees or agents of the DEPARTMENT, participants in programs sponsored by the DEPARTMENT, or law enforcement offices shall use, carry or discharge any firearms, fireworks, explosive substances, air or gas guns, sling shots, missiles or missile-throwing devices, bows and arrows or other dangerous weapons within the PARK, except that at Harris Hill bows and arrows may be allowed for bow hunting purposes for deer and turkey only during the scheduled New York State hunting seasons for those two species.

4. Indecent conduct and exposure

- a. No PERSON shall commit, perform or engage in any lewd, lascivious, obscene or indecent act or behavior. Appearance that would normally be considered “topless”, “bottomless”, nude, or a state of undress sufficient to cause disorderly conduct is prohibited.

5. Disorderly conduct

- a. No PERSON shall disturb the peace and good order in the PARK by fighting, quarreling, or wrangling with loud voice or shouts, threatening violence to the person or property of other, or engaging in riotous clamor or tumult.
- b. No PERSONS shall collect in bodies or crowds for unlawful purposes or in riotous assemblage or intending to annoy, harass, or inflict property damage or bodily injury upon another PERSON or PERSONS.
- c. No PERSON shall use obscene, profane or abusive language while in the PARK.
- d. No PERSON shall loiter in or near toilets, and no one except PARK employees on duty may enter toilet rooms of the opposite sex.
- e. No PERSONS other than responsible individuals shall be in the possession of beer or alcoholic beverages. The SUPERINTENDENT or his designee shall eject from the PARK those persons, who, in the sole discretion of the SUPERINTENDENT, are abusing the privilege.
  - 1. No PERSON shall possess, carry, or consume liquor, wine, beer or other alcoholic beverages within the PARK unless so authorized by permit issued by the SUPERINTENDENT or his designees allowing such within the confines of the Harris Hill Outing Center, Youth Camp, and Pavilions #1, #2 and #3; Park Station Pavilions #1 and #2. Such permit shall include those restrictions and conditions deemed necessary by the SUPERINTENDENT. Prior to the issuance of the above-referenced permit, the County Attorney shall determine the liability, if any, to the County arising out of the issuance of said permit, and shall determine the type and limits of insurance liability coverage to be required from any and all applicants seeking such permits. Such permits shall be subject to the review and approval of the County Attorney.

- f. No PERSONS shall use or have in their possession any harmful drugs unless they have been prescribed by a physician for the possessor or are legally available without prescription to the public.
6. Advertising, signs and commercial enterprises
- a. No PERSON shall distribute or place any sign, advertisement, circular, notice, statement, banner, emblem or design in the PARK without written permission from the SUPERINTENDENT.
  - b. No PERSON shall beg, hawk, peddle, or solicit within the PARK.
  - c. No PERSON shall sell, or offer for sale any article, thing, privilege or service within the PARK without approval from the LEGISLATURE.
  - d. No PERSON shall operate games of chance, or offer for sale any beer, intoxicating liquor or drugs.
7. Compliance with orders of the Superintendent
- a. No PERSON shall fail or refuse to comply with any reasonable order relating to the regulations, direction or control of traffic or to any other order lawfully given by the SUPERINTENDENT or willfully resist, obstruct or abuse any police officer or other official in the execution of his office.
  - b. The SUPERINTENDENT may set such regulations from time to time which will help in promoting the health, safety and general welfare of PERSONS and the orderly administration of the PARK pursuant to the policies established by the LEGISLATURE.
8. Camps and camping
- a. No PERSON shall establish or maintain any camp or other temporary lodging or sleeping place within the PARK without a written permit from the SUPERINTENDENT.
9. Fires
- a. No PERSON shall start a fire in the PARK except small fires for culinary purposes in PARK grills or privately owned grills or fires in the places or DESIGNATED AREAS approved by the SUPERINTENDENT or his designee. The SUPERINTENDENT may, at his discretion, prohibit fires at any location or for any purpose when necessary for the protection of PARK property.

10. Hours of closing

- a. No PERSON shall be permitted to remain, stop or park within the confines of the PARK or other reserved area after closing hours or before opening hours as set and established, from time to time, by the SUPERINTENDENT.
- b. No PERSON shall be permitted to park, stop or stand at the overlook at Harris Hill between closing and opening hours.

11. Hunting, fishing and molesting of wildlife

- A. No PERSON within the confines of Park Station or Harris Hill shall hunt, pursue with dogs, trap or in any other way molest any wild bird or animal found within the confines of Park Station or Harris Hill except in accordance with these Rules as adopted by the Chemung County Legislature. Bow hunting only for deer and turkey shall be allowed at Harris Hill only during the scheduled New York State fall hunting seasons for those two species by hunters duly licensed by the State of New York. Bow hunting for deer by special permit only shall be allowed at the Park Station Recreation Center (Park Station) during the last two weeks of archery season (dates for archery season are defined by the New York State Department of Environmental Conservation (the "DEC") annually to control the deer population within Park Station as follows:
  - i) Up to eight (8) permits may be issued annually by the DEPARTMENT to non-ambulatory New York State licensed hunters possessing a current and valid non-ambulatory hunter permit issued by the DEC, a current and valid New York State hunting license, and a current and valid New York State Archery permit.
  - ii) The issuance of any and all bow hunting permits for Park Station in any given year shall be at the sole discretion of the County Executive or the Deputy County Executive.
  - iii) Persons may submit to the DEPARTMENT an application for a permit beginning the first business day in August of each year and continuing through the second Monday in September each year with preference granted first to Chemung County residents and then to New York State residents residing outside of Chemung County. No permits shall be granted to anyone not a resident of New York State.

- iv) Potential permit holders must provide proof of the proper DEC hunting permits, licenses, and tags and sign a “hold-harmless” agreement in form and content satisfactory to the County Attorney prior to receipt of the special bow hunting permit for Park Station from the COUNTY. These documents must be in the possession of the permit holder at all times while at Park Station.
  - a) Each non-ambulatory County-permit hunter must hunt with a bow, or crossbow if legally authorized and qualified to hunt with such by the State of New York.
  - b) An applicant for this permit must be an archer hunter with a physical disability who is unable to move about except with the use of a mechanized aid. A mechanized aid is defined as a wheelchair or other similarly mechanically powered device.
  - c) All applicants who do not present the COUNTY with a current and valid non-ambulatory hunter permit issued by the DEC must obtain and submit to the County with their application a signed certification from their licensed physician certifying the need for the applicant to utilize a mechanized aid, and the nature, degree, and term of the applicant’s disability. Applications from ambulatory or partially ambulatory persons or any incomplete application will be rejected.
- v) Each non-ambulatory County-permit hunter must be accompanied at all times while in Park Station by an ambulatory person eighteen years of age or older who will assist the hunter by tracking, field dressing, and removing the harvested deer from Park Station. This person shall be licensed to hunt in the State of New York, and must have their license upon their person at all times while at Park Station. The ambulatory person shall not be allowed to hunt at any time in Park Station.
- vi) No persons shall be allowed to hunt from any vehicle; no motorized ATV’s or similar vehicles shall be allowed within Park Station.
- vii) The COUNTY shall provide ground blinds throughout Park Station at various locations. Each permit holder will be assigned a specific ground blind. Each permit holder will hunt only from that assigned ground blind within Park Station and will be accompanied at all times by the ambulatory person referred to in Section 11A(v).
- viii) Park Station shall be closed to the general public annually during the last two weeks of archery season when the non-ambulatory hunting program is in effect.



- ix) The County Executive, at his discretion, may create an advisory committee for future recommendations to amend this program and to advise on the status of the deer population within Park Station.
- x) Eligibility for permits is at the final discretion of the County Executive or the Deputy County Executive.
- xi) No person shall hunt within Park Station with a gun or other weapon not specifically authorized by these Rules.
- xii) These Rules may be amended only by Resolution duly adopted by the Chemung County Legislature.

B. No PERSON shall fish in PARK waters in violation of the rules and regulations of the New York State Department of Environmental Conservation.

#### 12 Dogs and other animals

- a. Dogs, cats and other domesticated pets are only permitted in the campgrounds at Park Station controlled at all times by a leash not more than eight (8) feet long. Campers shall be responsible for leaving the site in a clean and sanitary condition. No animals may be left unattended in the PARK. Owners may be asked to remove their animal if the animal is causing a disturbance or being a nuisance to PARK patrons or PARK personnel. Pets are not allowed in any buildings or on any beaches. Pets may be allowed in the picnic area at Harris Hill, but they must be controlled at all times by a leash not more than eight (8) feet long.
- b. Proof of currently effective rabies inoculation is required.
- c. Herding and grazing in the PARKS is prohibited except in the areas and under conditions that may be approved by the SUPERINTENDENT in writing.

#### 14. Swimming, swimming areas and beaches

- a. Swimming is prohibited except at areas designated for that purpose and only when lifeguards are on duty.
- b. No glass bottles, metal cans or other hazardous objects are permitted on beaches or in swimming areas.

15. Watercraft

- a. No PERSON shall operate a WATERCRAFT closer than one hundred (100) feet to a swimming area.
- b. No PERSON shall operate a WATERCRAFT on the lake in violation of the rules and regulations of the New York State Department of Environmental Conservation.
- c. Outboard motors are prohibited on waters within the boundaries of Park Station except those used by the DEPARTMENT or other law enforcement agencies for patrol, rescue and training.

16. Sophisticated toys and miniature models

- a. Models such as miniature planes and cars that produce loud noises or are hazardous, or implements whose use directly or indirectly results in physical damage to the PARK (such as metal detectors) are not permitted to be operated within the confines of the PARK except in those areas designated by the SUPERINTENDENT.

17. Traffic

- a. Purposes of way
  1. No PERSON shall use any portion of the PARK for purposes of way except drives, roadways, paths, walks and trails established for such purposes. Paths established as footpaths or bicycle paths shall not be used for vehicle traffic.
  2. Snowmobiles, motorcycles, motorbikes, mini-bikes and recreation vehicles shall be licensed and are restricted to trails and areas provided for them. No all-terrain vehicles are allowed.
- b. Driving on closed roads or drives
  1. No PERSON shall drive upon or along any PARK road or drive which has been closed and posted with appropriate signs or barricades. The SUPERINTENDENT shall have the authority to order roads or drives closed during the process of construction, reconstruction or repair or when, on the basis of engineering investigation, weather conditions render travel either unsafe or unduly destructive to the road.

c. Speed limit

1. No PERSON shall drive at a speed in excess of that posted for the area. The SUPERINTENDENT shall determine the speed limits in the PARKS based upon conditions of safety, engineering and traffic surveys, which declaration and determination so made shall be effective when appropriate signs giving notice thereof are erected at such intersections, playgrounds, picnic areas and other places upon said PARK roads or drives.
2. No PERSON shall operate a vehicle along or over any road or drive within the PARK in a reckless manner or without due regard for the safety and the rights of pedestrians and drivers and occupants of all other vehicles.

d. Drag racing

1. No PERSON shall participate in a drag race upon any PARK property. "Drag racing" is defined as the operation of two or more vehicles from a point side by side at accelerating speeds in a competitive attempt to out distance each other, or the operation of one or more vehicles over a common selected course from the same point to the same point wherein timing is made of the participating vehicles involving competitive accelerations or speeds. The operation of two or more vehicles side by side either at speeds in excess of permitted speeds on PARK drives or rapidly accelerating from a common starting point to a speed in excess of such permitted speeds, shall be prima facie evidence of drag racing.

e. Stop signs

1. All public highways, crossings or intersecting park roads or drives and all main PARK roads or drives crossing or intersecting other roads or drives are declared to be through PARK roads or drives, as the case may be, and shall be posted with "STOP" signs. Such signs shall bear the word "STOP" in letters not less than six inches high, and shall be erected as near as practicable to the line of the highway or to the line of the main PARK road or drive. All operators of vehicles shall stop at all posted "STOP" signs.

- f. Parking
    - 1. No PERSON shall park or store any motor car, motor vehicle, bicycle, wagon or other vehicle within a roadway in the PARK or at any location where posted signs prohibit parking except in emergencies.
  - g. Operation of motor vehicles
    - 1. No PERSON shall operate a motor vehicle or motorcycle within any PARK in violation of the New York State Vehicle & Traffic Laws.
  - h. Operation of motor vehicle while under the influence
    - 1. No PERSON who is under the influence of intoxicating liquor, narcotic drugs or opiates shall operate any vehicle within the PARK.
  - i. Commercial Vehicles
    - 1. Except by authority or permission of the SUPERINTENDENT, no PARK reserved area or parkway shall be used for commercial thoroughfare.
18. Any administrative procedures or guidelines established from time to time by the SUPERINTENDENT, together with any amendments thereto, shall be filed with the LEGISLATURE.
19. Smoking. Effective November 1, 2007, smoking at Harris Hill and Park Station will be permitted only in designated areas. At Harris Hill, the smoking area will be opposite the main restrooms. At Park Station, the smoking area will be 100 yards beyond and opposite from the Control Booth. Smoking will also be permitted at Park Station at campsites. The smoking areas will be clearly marked “smoking permitted.” (per Resolution 07-428 adopted September 10, 2007)

## C. FEES AND CHARGES

The following fees and charges are established for Park Station:

1. Parking (per day)
  - a. Car - \$7.00 County resident, \$8.00 non-County resident
  - b. Motorcycle - \$3.00 County resident
  - c. School bus or multi-family, including car or truck with nine(9) or more persons - \$20.00
  - d. Commercial bus - \$35.00
  - e. Senior Citizen – free Monday through Friday (age 60 years and older)
  - f. Handicapped – free with Access Pass of New York
  
2. Walk-in Fee

Abolished December 15, 1997
  
3. Camping per night
  - a. Lakeside - \$29.00 County resident
  - b. Lakeside - \$32.00 non-County resident
  - c. Other areas - \$27.00 County resident
  - d. Other areas - \$30.00 non-County resident
  
4. Boat Rental
  - a. Kayaks - \$7.00 per half-hour
  - b. Paddle boats - \$8.00 per hour
  - c. Row boats - \$7.00 per hour
  - d. Canoes - \$7.00 per hour
  - e. Row boats - \$15.00 per half-day
  - f. Row boats - \$20.00 per full day
  - g. Row boats - \$40.00 per weekend (Saturday-Sunday)
  - h. Row boats - \$50.00 per week (Monday-Friday)
  
5. Season Pass (per vehicle)
  - a. Family vehicle - \$60.00 County resident
  - b. Family vehicle - \$75.00 non-County resident
  - c. 2<sup>nd</sup> family vehicle - \$25.00 County resident
  - d. 2<sup>nd</sup> family vehicle - \$35.00 non-County resident

6. Pavilion Rental

- a. \$40.00 for County resident
- b. \$50.00 for non-County resident

7. Waterfront

- a. \$30.00 per hour/per lifeguard, minimum of 3 lifeguards per function

8. Snack Bar

Prices charged at the snack bar administered by the DEPARTMENT are set by the SUPERINTENDENT and are comparable to those being charged for similar products by established retail outlets in the proximity of the PARK.

DEPARTMENT upon approval by the COMMITTEE and by order of the COUNTY EXECUTIVE, who shall have the authority to amend the fee schedule during the last month of open season of said PARK.

9. Camping (OFF-SEASON)

OFF-SEASON 4-week camping rate shall be \$400 per continuous 4-week rental for County residents and \$450 for non-residents

**The following fees and charges are established for Harris Hill:**

1. Swimming Pool (rates are County/non-County)

- a. \$3.00/\$3.50 – Adult (18 or older)
- b. \$3.00/\$3.50 – Student (7-18)
- c. \$2.00/\$2.50 – Senior Citizen (age 60 and older)
- d. \$2.00/\$2.50 – Child (2-6)
- e. \$40.00/\$55.00 – Season Pass for Individual
- f. \$80.00/\$95.00 – Season Pass for Family (2 adults and 4 children)
- g. \$25.00/\$35.00 – Swimming Lessons per person with purchase of Season Pass
- h. \$60.00/\$75.00 – Swimming Lessons per person without purchase of Season Pass

2. Outing Center and Youth Camp

- a. Outing Center, \$250 County resident rental Monday-Sunday
- b. Outing Center, \$275 non-County resident rental Monday-Sunday
- c. Outing Center, \$85 County resident rental Monday-Thursday, nonprofit group, maximum of 50 people
- d. Outing Center, \$95 non-County resident rental Monday-Thursday, nonprofit group, maximum of 50 people
- e. Outing Center, \$40 County resident rental Monday-Thursday, nonprofit group, maximum of 25 people
- f. Outing Center, \$50 non-county resident rental Monday-Thursday, nonprofit group maximum of 25 people
- g. Youth Camp, \$300 County resident rental Monday-Sunday
- h. Youth Camp, \$325 non-county resident rental Monday-Sunday
- i. Youth Camp, \$85 County resident rental Monday-Thursday, nonprofit group, maximum of 50 people
- j. Youth Camp, \$95 non-County resident rental Monday-Thursday, nonprofit group, maximum of 50 people
- k. Youth Camp, \$40 County resident rental Monday-Thursday, nonprofit group, maximum of 25 people
- l. Youth Camp, \$50 non-County resident rental Monday-Thursday, nonprofit group, maximum of 25 people

4. Pavilions 1, 2 and 3

- a. County resident \$40.00 per day
- b. Non-county resident \$50.00 per day

Note:

- 1. The opening and closing of the PARK shall be set by the DEPARTMENT upon approval by the COMMITTEE and by order of the COUNTY EXECUTIVE, who shall have the authority to amend the fee schedule during the last month of open season of said PARK.
- 2. There is no parking fee at Harris Hill.

## D. ADMINISTRATIVE GUIDELINES

### 1. Harris Hill

- a. General Rules and Regulations for Outing Center and Youth Camp:
1. No overnight camping is allowed with the exception of the Soaring Society for the purposes of meets, and this will be by permit only.
  2. The rental of any facility is by permit on a daily basis.
  3. Reservation Policy: Reservations are accepted after January 1<sup>st</sup> of each year on a first come, first served basis. Phone reservations must be followed by written confirmation and payment within ten (10) days. A reservation made less than ten (10) days from the reservation date must be followed by payment on or before the next business day.
  4. Refuse burning is prohibited at any of the facilities.
  5. The facility rented and the surrounding area is to be cleaned by the permit holder after use.
  6. No PERSON shall possess, carry or consume liquor, wine, beer or other alcoholic beverages within the PARK unless so authorized by permit issued by the SUPERINTENDENT or his designee allowing such within the confines of the Outing Center, Youth Camp, or Pavilions #1-#3. Such permit shall include those restrictions and conditions deemed necessary by the SUPERINTENDENT. Prior to the issuance of the above-referenced permit, the County Attorney shall determine the liability, if any, to the County arising out of the issuance of said permit, and shall determine the type and limits of insurance liability coverage to be required from any and all applicants seeking such permits. Such permits shall be subject to the review and approval of the County Attorney.



7. No persons shall provide catering services at their event unless so authorized by permit issued by the SUPERINTENDENT or his designee allowing such. Prior to the issuance of the permit, the County Attorney shall determine the liability, if any, to the County arising out of the issuance of said permit, and shall determine the type and limits of issuance of insurance liability coverage to be required from any and all applicants seeking a catering permit. The catering permit shall be subject to the review and approval of the County Attorney. Groups utilizing a catering food service, may also, at the discretion of the SUPERINTENDENT, be required to obtain permits from the Chemung County Health Department.
8. The rental of inflatables is strictly confined to the Outing Center and Youth Camp. No PERSON shall supply inflatables at their event unless so authorized by permit issued by the SUPERINTENDENT or his designee allowing such within the confines of the Outing Center or Youth Camp. Such permit shall include those restrictions and conditions deemed necessary by the SUPERINTENDENT. Prior to the issuance of the above referenced permit, the County Attorney shall determine the liability, if any, to the County arising out of the issuance of said permit, and shall determine the type and limits of issuance of insurance liability coverage to be required from any and all applicants seeking such permits. Such permits shall be subject to the review and approval of the County Attorney.

b. Outing Center and Youth Camp

1. Available for rent between the hours of 10:00 a.m. and 9:00 p.m. from Memorial Day through Labor Day and then weekends (Saturday and Sunday) only through September 30<sup>th</sup>.
2. The size of groups at the Outing Center and Youth Camp must be noted on the permit and will require the approval by the Superintendent of Buildings and Grounds or his designee prior to the event.

c. Pavilions #1 - #3

1. Pavilions #1, #2, or #3 will be available for rent between the hours of 10:00 a.m. and 9:00 p.m. from Memorial Day through Labor Day, and then weekends (Saturday and Sunday) only through September 30<sup>th</sup>.

2. Family Camping (Park Station)

- a. Automobiles: Space in the campgrounds does not permit for more than two (2) automobiles per campsite. All other cars will be parked in the guest parking lot.
- b. Check-in time will be no earlier than 2:00 p.m. and check-out time will be 12:30 p.m. After that time, the PERSON is liable for the charge for one additional night whether the campsite is occupied for the full night or not.
- c. Control: The SUPERINTENDENT or his designee has the authority to assign sites. The PARK office may request the names of all members of the party to be recorded.
- d. Equipment permitted:
  1. Equipment allowed on a tent or trailer site shall be limited to two (2) cars, one (1) camping trailer or self-propelled camper, or tents and awnings not to exceed a combined total under-cover of three hundred seventy-five (375) square feet. Adjustments may be made at the discretion of the CARETAKER.
  2. In general, PARK campsites can only accommodate camping units up to thirty-five (35) feet. Self-propelled units up to thirty-five (35) feet may be permitted at the discretion of the SUPERINTENDENT.
  3. House trailers are not permitted.
  4. All areas must be kept sanitary and clean at all times.
- e. Double site assignment: In instances where it is necessary to assign large families to two (2) sites for reasons of health or safety, they will be charged the rate of two (2) sites.
- f. Firewood: Firewood may be purchased at the campground office. Firewood will be sold by the bundle and will measure approximately 16" x 18" x 24".
- g. Guests: Visitors who are guests of campers may park their automobiles outside the campground in the parking lot. They will be required to pay a daily vehicle fee. They will confine themselves to the camping area after the prevailing closing time set for day users and vacate the campground by 10:00 p.m.

- h. Minimum age: No camping reservations will be issued to anyone under eighteen(18) years of age. This responsible person must remain on the site for the entire term of occupancy.
- i. Occupancy:
  - 1. Campers must have their equipment present at the time of registration and occupy the site immediately and remain overnight.
  - 2. Campers must notify the campground office if they plan to leave the campground for over twenty-four (24) hours.
  - 3. For purposes of this section a “day” begins at 2:00 p.m. and ends at 12:30 p.m. Unless a camper sleeps overnight on the site at least once in forty-eight (48) hours, the DEPARTMENT may impound the equipment and remove it from the site. The site is then considered vacant and may be assigned to another camper.
  - 4. No camping equipment shall be placed on any campsite while the site is occupied by another camper.
  - 5. Substitution occupancy is permitted only after the site has been registered under the new occupants name. Sub-letting is prohibited.
  - 6. Occupancy of a campsite is limited to six (6) persons or one (1) family group consisting of parents and children (mother, father and minor children and one (1) single relative). In the case of large families (six (6) or more) and when the campground is not crowded, the SUPERINTENDENT at his discretion, may assign two sites to one (1) family.
- j. Quiet hours: Quiet hours will be observed from 11:00 p.m. until 7:00 a.m. All loud noises, both human and equipment will cease during quiet hours.
- k. Relocation: Campers desiring to move to another site will have priority over incoming parties without reservations. One (1) move is permitted and must be completed by 12:30 p.m.
- l. Registration: Campsites will be assigned if the PARK is running near capacity. Unless crowded conditions exist, the camper will be permitted to select his site.
- m. Reservations: The reservation period is limited to a maximum of fourteen (14) days. Camping reservations may be made online with Reserve America ([www.reserveamerica.com](http://www.reserveamerica.com)). The Reserve America software

program allows reservations up to nine (9) months prior to the reservation date (rolling nine-month window). An account with Reserve America is required to utilize the program. Reservations may also be made by telephone (607.737.2843) during the hours of 7:00 a.m. until Noon and from 12:30 p.m. until 3:30 p.m. Monday through Friday (except holidays). Reservations may also be made in person at the Chemung County Department of Buildings and Grounds, 217 Madison Avenue, Elmira, New York 14901 during the aforementioned hours. Reservations made on-line or by telephone must be paid in full by credit card at the time of booking. Reservations made in person must be paid in full by cash, check, or credit card at the time of booking.

- n. Services: Picnic table, trash barrel and fire ring are provided.
- o. Season: The camping area is open all year round.
- p. Trenching: Trenching around camping units is prohibited.
- q. Use: The use of the camping area is restricted to registered campers only and their guests.
- r. Overflow: Overflow will be permitted at the discretion of the SUPERINTENDENT or his designee for people who arrive after quiet hours begin. They will be quartered in DESIGNATED AREAS. They will leave the PARK by 12:30 p.m. the next day unless the sites open up and they wish to extend their stay.
- s. Motorcycles, motorbikes and other motorized vehicles:
  - 1. Vehicles will not be allowed in the PARK area other than on designated access roads.
  - 2. No unlicensed vehicles may be operated in the PARK areas.
  - 3. Vehicles will be confined to designated parking areas.
- t. Laundry: Laundry may not be hung on a clothesline or anywhere in the campgrounds with the exception of swimwear and camping equipment.

3. Groups

- a. Groups with more than twenty-five (25) people will be admitted by permit only. Permits shall be obtained from the main office of the DEPARTMENT, 217 Madison Avenue, Elmira, New York, 14902-0588; 607-737-2843.
- b. Groups of handicapped PERSONS must have supervision and a permit as outlined above. In addition, the group may not exceed fifty (50) PERSONS, including leaders. Furthermore, such groups must be supervised regardless of their age as outlined in Section (d) below.
- c. The permit does not entitle the group to any special privileges such as tables, grills or play fields.
- d. All groups of PERSONS under the age of eighteen (18) will be chaperoned by leaders twenty-one (21) years of age or older, on a basis of one (1) leader per ten (10) participants.
- e. Groups registering for a permit in the name of an agency, institution or the like, will furnish evidence that the activity is an approved social function scheduled and approved by that agency and that some officer or leader will be present at the function.
- f. No more than three (3) groups will be permitted in one (1) PARK on any given day. Group sizes are generally limited to one hundred (100) PERSONS, but larger groups may be accommodated if the total number registered for a given PARK and day do not exceed three hundred (300) PERSONS or interfere with regular PARK operations.
- g. The use of portable or permanent electricity for supporting public address systems or any sound amplifying equipment is prohibited without the express written permission of the SUPERINTENDENT.
- h. The DEPARTMENT reserves the right to assign groups to specific areas of the PARK.

4. Park Station Boating

- a. All PERSONS operating boats at the PARK will abide by the rules and regulations of the New York State Department of Environmental Conservation.
- b. No one under sixteen (16) years of age may rent a boat, and there must be at least one (1) PERSON sixteen (16) years of age or older in a boat whenever it is in use. PERSONS between the ages of four (4) and ten (10) must be accompanied by their parent or another adult over eighteen (18) years of age when utilizing rowboats or paddle boats.
- c. Capacities:
  - 1. Rowboats
    - (a) Maximum capacity – five (5)
    - (b) Minimum age – four (4) years
  - 2. Canoes
    - (a) Maximum capacity – three (3)
    - (b) Minimum age – six (6) years
  - 3. Paddle Boats
    - (a) Maximum capacity – two (2)
    - (b) Minimum age – four (4) years
  - 4. Single-person Kayaks
    - (a) Maximum capacity – one (1)
    - (b) Minimum age – Sixteen (16)
- d. There will be one (1) U.S.C.G. approved life jacket or seat cushion for each occupant. Persons under twelve (12) years of age and those who cannot swim must wear life jackets.
- e. The DEPARTMENT reserves the right to refuse rentals when in the opinion of the SUPERINTENDENT there are adverse weather conditions or the renter demonstrates incompetence in boating ability or constitutes a hazard to himself or others.
- f. Any PERSON misusing rental boats or equipment will be ejected and their boating privileges will be withdrawn.

- g. Boats are available on a first-come, first-serve basis.
  - h. Overdue rentals will be charged to the nearest one-half hour.
  - i. The boat concession will be open when the waterfront is open.  
Approximate hours: Noon until 6:00 p.m. Individual arrangements can be made to accommodate the needs of fishermen and campers. When the boat concession is not open, boat rentals can be made through the campground office.
  - j. All rentals stop one (1) hour before closing and all equipment must be returned to the concession.
  - k. Swimming from boats is not permitted.
  - l. Boats towed into the PARK on trailers are not allowed on the lake without express written permission of the SUPERINTENDENT. Those cars towing boat trailers must park in the DESIGNATED AREAS.
  - m. Boats will be allowed on the lake from 7:00 a.m. to sunset from April 1<sup>st</sup> through October 30<sup>th</sup>, weather conditions permitting.
  - n. Alcoholic beverages will not be permitted in boats.
5. Pavilion and Public Building Rentals
- a. Rentals during the summer season are from the daily PARK opening until 9:00 p.m.
  - b. No reservations may be made before January 1<sup>st</sup> of the year of use.
  - c. Automobiles
    - 1. One automobile may transport food, beverages or PERSONS to the site at a time. This convenience is available at the discretion of the CARETAKER. After delivery of goods or PERSONS, the vehicle must be parked in the parking lot.
    - 2. Disabled PERSONS may be transported to the site.
  - d. The PARK assumes no responsibility for storing food, beverages or supplies delivered to the PARK.
  - e. Reservations:

1. The rental fee is due within ten (10) days of reserving the site. A reservation made less than ten (10) days from the reservation date must be followed by payment on or before the next business day. The reservation is not final until the fee is received and insurance is approved by the County Attorney if applicable.
  2. Sites not previously reserved are available on a first-come, first-serve basis. The Harris Hill Outing Center and Harris Hill Youth Camp are only available by permit issued by the SUPERINTENDENT subject to the required fee.
- f. The use of public address systems or any sound amplifying equipment is prohibited.
- g. No special privileges are extended, including, but not limited to, the ball fields, horse shoe pits and volleyball courts, nor will any renters be entitled to reduced fees for services provided at the PARKS.
- h. Alcohol

No PERSON shall possess, carry, or consume liquor, wine, beer or other alcoholic beverages within the PARK unless so authorized by permit issued by the SUPERINTENDENT or his designee allowing such within the confines of Park Station Pavilions #1 and #2. Such permit shall include those restrictions and conditions deemed necessary by the SUPERINTENDENT. Prior to the issuance of the above-referenced permit, the County Attorney shall determine the liability, if any, to the COUNTY arising out of the issuance of said permit, and shall determine the type and limits of insurance liability coverage to be required from any and all applicants seeking such permits. Such permits shall be subject to the review and approval of the County Attorney.

- i. Inflatables

The rental of inflatables is strictly confined to Pavilion #2. No PERSON shall supply inflatables at their event unless so authorized by permit issued by the SUPERINTENDENT or his designee allowing such within the confines of Pavilion #2. Such permit shall include those restrictions and conditions deemed necessary by the SUPERINTENDENT. Prior to the issuance of the above referenced permit, the County Attorney shall determine the liability, if any, to the County arising out of the issuance of said permit, and shall determine the type and limits of issuance of insurance liability coverage to be required from any and all applicants seeking such permits. Such permits shall be subject to the review and approval of the County Attorney.



- j. Weddings and wedding receptions are permitted in designated areas – Park Station’s Picnic Pavilions, Harris Hill Pavilions #1 - #3, Outing Center and Youth Camp – only upon the issuance of a permit by the SUPERINTENDENT.
- k. Catering Services: No persons shall provide catering services at their event unless so authorized by permit issued by the SUPERINTENDENT or his designee allowing such. Prior to the issuance of the permit, the County Attorney shall determine the liability, if any, to the County arising out of the issuance of said permit, and shall determine the type and limits of issuance of insurance liability coverage to be required from any and all applicants seeking a catering permit. The catering permit shall be subject to the review and approval of the County Attorney. Groups utilizing a catering food service, may also, at the discretion of the SUPERINTENDENT, be required to obtain permits from the Chemung County Health Department.

6. Fishing

The fishing access at Park Station will be open for shore fishing from 7:00 a.m. until sunset.

7. Swimming Facilities

- a. For purposes of administration, the beach at Park Station will be defined as follows: WITHIN THE GUIDE ROPE AREA.
- b. Fires of any type are prohibited on the beach at Park Station or within the swimming area at Harris Hill.
- c. Swimmer objects such as inner tubes, surf boards, or other flotation devices are not permitted in the water. Items such as goggles, snorkels, nose and ear plugs are permitted.
- d. Eyeglasses are permitted in the swimming areas only if they are securely fastened to the wearer by means of a safety strap that goes around the back of the head.
- e. Only PERSONS dressed in appropriate swimming attire will be permitted in the in the swimming area at the Harris Hill pool.
- f. Beach hours at Park Station will be from Noon until 6:00 p.m. seven (7) days a week. The swimming pool at Harris Hill will be open from 12:00 p.m. until 7:00 p.m. Monday through Friday, and from 11:00 a.m. until

7:00 p.m. on Saturday and Sunday. Dates for the opening and closing of the beach at Park Station and the swimming pool at Harris Hill will be set each year by the SUPERINTENDENT.

8. Skating

- a. Areas will be cleared for skating from mid-December to mid-March, weather conditions permitting.
- b. Eating, drinking, littering and smoking on the ice at any time or skating during resurfacing periods are prohibited for reasons of safety.
- c. All PERSONS using the skating area must abide by the rules and regulations and Administrative Guidelines as set forth by the DEPARTMENT.
- d. Children under the age of twelve (12) must be accompanied by an adult.
- e. Skating will be at a PERSONS own risk.
- f. No ice fishing will be allowed within 100 feet of any ice skating area.

**E. VIOLATIONS**

1. Any violation of any provision of the provision of the foregoing Rules and Regulations or any amendment thereto shall be deemed an offense, and any person found guilty thereof shall be punished by a fine which shall not exceed one hundred dollars (\$100.00) or by imprisonment not to exceed thirty (30) days or both such fine and imprisonment.
2. The SUPERINTENDENT, CARETAKER and other agents designated by the SUPERINTENDENT are hereby authorized to and shall enforce the foregoing Rules and Regulations, which power shall include but not be limited to ejecting violators. Local, COUNTY or State law enforcement officials will be called upon to enforce State and local laws.

**F. EFFECTIVE DATE**

1. These rules and regulations shall take effect immediately.