*PRESENT: Gregory Schultz, MD  Robert Lambert, MD
Mari Delaney, DVM

ABSENT: Rosemary Anthony, RN  James Gensel, PE
William G. Howard, MD  Ken Sobel, MD
Mary Ann Baker, RN  Joseph Brennan
Kevin Wicks, DDS

OTHERS PRESENT: Robert Page  Thomas Kump, PE
Lisa Buckley, RN  Peter Buzzetti III
Harry Shepard  Rebecca Becraft

*Due to a lack of a quorum of voting members, no resolutions were able to be approved.

Prior to the meeting the CCBH received the following:

1. Agenda for January 24, 2017 CCBH Meeting
2. CCBH Meeting Minutes from December 6, 2016
5. Resume for Peter Buzzetti III

The following items were distributed at the meeting:

7. Public Health Nursing Report For January 24, 2017
8. STTAC 2016 Updates
9. Lyme Disease Case Counts NYS
10.Influenza Surveillance Data

CALL TO ORDER
CCBH Vice President Dr. Gregory Schultz called the meeting to order at approximately 7:30 PM.

1. APPROVAL OF MINUTES FOR DECEMBER 6, 2016 MEETING

There were no corrections recommended to the minutes as presented from those members present. Action on acceptance of the Minutes is postponed to the next regular CCBH meeting due to a lack of quorum.

2. FINANCIAL REPORT

Harry Shepard referred to the report for financial activities through the end of December 2016 that was distributed to the CCBH in advance of the meeting. He commented that everything has been business as usual. There were no questions for Mr. Shepard.
3. SERVICES REPORTS

A. ENVIRONMENTAL HEALTH SERVICES – Thomas Kump mentioned that there was a report for December 2016 sent to BOH members in advance of the meeting. Mr. Kump noted that the presented report was updated with accurate Water Supply Program inspections in contrast to the November 2017 report distributed at the last CCBH meeting. He also offered praise to the EHS staff for their teamwork and dedication in accomplishing their inspection goals for 2016. One sanitarian was on medical leave for almost 3 months at the end of 2016 and another sanitarian went on medical leave the middle of December. There were no questions for Mr. Kump.

B. PUBLIC HEALTH CLINICS REPORT – Rebecca Becraft commented on the report dated January 24, 2017 that was distributed to the CCBH at the meeting. She reported that there has been an upswing in the number of confirmed influenza cases. Ms. Becraft distributed a report from NYSDOH with influenza case statistics that illustrated the current trend in comparison to past years. The trend in Chemung County is the same as being seen across NYS. The NYSDOH Commissioner has made the official declaration related to vaccinations for healthcare workers. The Health Center’s new Nurse Practitioner began on December 30, 2016. About 75% of her time will be with the CCNF and the remaining 25% will be in the STD/HIV clinic. Cancer Services has seen a large increase in the number of screenings. There was a 46% increase in screenings in 2016 over the total in 2015. In the Lead Program there were 1,955 tests performed in 2016 with about 13.5% of those tests being considered elevated (with a level greater than 5 micrograms per deciliter). Ms. Becraft commented on activities related to the Breastfeeding Program and noted that attendance at some of the events has been sporadic for various reasons. She also distributed the STTAC 2016 Updates as a summary of activities by the tobacco coalition. There were no questions for Ms. Becraft.

C. HOME HEALTH AGENCY REPORT – Lisa Buckley noted that she did not have any formal reports to distribute for this meeting. They are awaiting the “post-survey” visit from NYSDOH. Ms. Buckley also was pleased to report that their CMS Quality of Care Star Rating went from 2.5 stars to 3.5 stars in the most recent ratings release. A star rating higher than 3 indicates that the HHA performed better than average on the measured care practices and outcomes compared to other HHA’s. She hopes to have more to report at the next meeting regarding financial performance in 2016. There were no questions for Ms. Buckley.

D. DENTAL CLINIC TRANSITION UPDATE – Mr. Page updated the CCBH on the progress that has been made with the dental clinic transition. RPCN has reported that they were hoping to be able to submit the CON application to NYSDOH by January 6, 2017 and that they would expect an approval from NYSDOH within 30 days. As of this point in time, the CON application has still not been submitted. Mr. Page continues to press RPCN for updates on the revised status of the project. It is hopeful that there will be more progress to report at the next regular Board of Health meeting.
NEW BUSINESS

1. TRANSITION PLANS – Mr. Page informed the CCBH that he was officially retired from full-time employment but was working on a part-time basis as Health Center Director. He is planning to work an average of 20 hours per week and, while his primary focus will be with the Health Department, he will also be available to provide occasional support to the CCNF. He introduced Mr. Peter Buzzetti III and mentioned that Mr. Buzzetti has been appointed to the position of Deputy Public Health Director-Operations and will hold that position throughout 2017 while mentoring with Mr. Page. Mr. Kump then explained that the appointment of Mr. Buzzetti to the Deputy PHD position created a vacancy in EHS for the position of Supervising PH Sanitarian. Public Health Sanitarian Jonathan Keough was provisionally appointed to the Supervising PHS position with 9 years of experience at the CCHD. Mr. Kump further explained that the promotion of Mr. Keough will then create a Public Health Sanitarian vacancy that they intend to fill as soon as possible. He said that it takes approximately 1.5 years to fully train a new Sanitarian to become fully independent with regard to their inspection workload. So while Mr. Keough is transitioning from Sanitarian to Supervisor, he will also be in part acting as a Sanitarian while at the same time offering training to a new Sanitarian. Mr. Page also mentioned that Wendy Brooks will be retiring in August 2017 so plans are underway to make for a smooth transition with all of her current duties. She is the head of the Billing Department and has fulfilled many roles, so the plan to replace her will not be easy and will require a sound strategy to assure that all the roles she has taken on over the years are properly distributed before she leaves in August.

2. PROFESSIONAL ADVISORY COMMITTEE SUMMARY REPORT – Ms. Buckley discussed the last meeting of the Professional Advisory Committee (PAC) that was held on December 20, 2016 where all disciplines were represented. The latest QA/QI results were provided to the Committee and 3 complaints that had been received were reviewed. She reported that all 3 complaints had been resolved. She noted that NYSDOH had accepted the closure plan for the Long Term Home Health Care Program (Lombardi) so that program is now officially closed. The next meeting of the PAC is scheduled for March 15, 2017.

3. TICK SURVEILLANCE REPORT & LYME DISEASE CASE UPDATE – Mr. Kump discussed the most recent report received from the NYSDOH with tick surveillance data. The most recent report indicates that the infection rate for the causative agent of Lyme disease has dropped for the nymphal ticks (13.7%, down from 24% in prior year) collected compared to the data from the prior year but has remained steady for collected adult deer ticks (45.3%, very close to 44.3% in the prior year). Mr. Kump stressed that the actual annual numbers aren’t as important as the trend that is being documented. Ticks that can cause Lyme disease are present in Chemung County and will continue to be
a threat in our area for the foreseeable future. The message has been consistent that we should be vigilant in taking measures to prevent exposure to ticks and to take precautions when we are in environments where there could be a possible exposure. Ms. Becraft presented data on the number of cases in each county of NYS for 2015. The rate of confirmed human cases of Lyme disease in Chemung County nearly doubled from the prior year. With the latest rise in cases, it is hopeful that Chemung County will be declared a sentinel county so that an investigation will not need to be initiated for every case, but rather only a random sampling of the cases.

4. CLOSURE OF LONG TERM HOME HEALTH CARE PROGRAM – Ms. Buckley commented on the progress in closing the Lombardi program in an earlier report to the CCBH.

5. INFLUENZA REPORT – Ms. Becraft presented a report to the CCBH on the influenza activity as reported in NYS earlier in the meeting.

Some CCBH members reported that they would be unavailable for the regularly scheduled CCBH meeting on March 28, 2017. It was decided that the March 2017 meeting be postponed to April 25, 2017.

ADJOURNMENT

The meeting was adjourned at approximately 8:27 PM.

Next meeting: Board of Health Meeting
April 25, 2017 @ 7:30 PM
Health Department Conference Room