PRESENT: Thomas Curran, DDS  
Richard Madl (7:58 PM)  
Robert Lambert, MD  
Ken Sobel, MD  
Mary Ann Baker, RN  
Paul Shore, DDS  

ABSENT: William G. Howard, MD  
James Gensel, PE  

OTHERS PRESENT: Robert Page  
Thomas Kump, PE  
Melissa Klossner  
Harry Shepard  
Linda Swarthout  
Joyce Hyatt, PhD  

Prior to the meeting the CCBH received the following:

1. Agenda for May 28, 2013 CCBH Meeting  
2. CCBH Meeting Minutes from January 29, 2013  
3. Environmental Health Services Report for January-April 2013  
5. Dental Services Report for January-April 2013  
6. Chemung County Community Survey 2013  
7. CHHA Financial Performance Report  
8. County Health Rankings 2013  

The following items were distributed at the meeting:

11. Sample Community Survey  
12. Community Survey Results  

CALL TO ORDER

Dr. Lambert called the meeting to order at approximately 7:30 PM.

1. APPROVAL OF MINUTES FOR JANUARY 29, 2013 MEETING

RESOLUTION: A motion was made by Dr. Curran and seconded by Ms. Baker that the minutes of the January 29, 2013 Board of Health meeting be approved and accepted as presented. Motion approved.

AYES: Thomas Curran, DDS  
Paul Shore, DDS  
Robert Lambert, MD  
Ken Sobel, MD  
Mary Ann Baker, RN  

NAYES: None  

ABSENT: William G. Howard, MD  
James Gensel, PE  
Richard Madl
2. FINANCIAL REPORT

Harry Shepard mentioned that the Budget Status Report through December 31, 2012 was distributed to the CCBH prior to the March meeting which was cancelled. There was also a report showing financial activity through April 2013. He commented that everything has been business as usual. The books have officially been closed for 2012. There were a few hits on the revenue side that were not anticipated in advance of the 2012 fiscal year, namely, cuts in aid as well as an unexpected payback to Medicaid. Rates for past activities were changed after-the-fact and the County had to make up the difference. The operating deficit was pretty much as was expected for the year 2012. There were no further questions for Mr. Shepard.

*The following service reports were covered in a different order than outlined on the agenda.

3. SERVICES REPORTS

A. CHHA & CLINIC REPORTS – Melissa Klossner reported on the CHHA Financial Report that was included in the mailing to the Board in advance of the meeting. The audit report shows a trend of improvement over the last few years. Ms. Klossner feels that they should be pretty stable from now on from a fiscal point of view. She discussed a new venture in the CHHA regarding wireless data transmission. The Sheriff’s Department has been using this technology for some time now. It will allow staff to upload/download data in the field which will eliminate wasted trips to the office to perform the same task. This will also free up staff time that can be used to provide patient care versus idle time travelling unnecessarily in a car. There were no grants used to pay for this project, but the savings will pay for itself in a short period of time. There were no further questions for Ms. Klossner.

B. DENTAL SERVICES REPORTS – Harry Shepard reported that there were reports for the months of January through April 2013 included in the mailings to the CCBH in advance of the meeting. There is nothing spectacular to report. Dr. Curran distributed an updated report on the Dental Health Certificate Program. He pointed out that there ended up being 106 students in need of dental care and feels that they are able to handle all of them through the clinic. The majority of those students were in the Elmira City School District that has a large number of low-income families. There were no further questions for Mr. Shepard or Dr. Curran.

C. ENVIRONMENTAL HEALTH SERVICES REPORT – Mr. Kump mentioned that there were four reports distributed in the CCBH mailing for Environmental Health Services covering January through April 2013. He had nothing to add to what was included in those reports. The rabies activity seems to have been slower than usual so far this year. However, enforcement activities seem to be more robust than in past years. No changes have been made to the enforcement protocol. One thought was that with the new electronic inspection forms being used, it may have freed staff time to focus more on public health issues versus paperwork. Mr. Kump
also acknowledged a typographical error on the February Highlights report noting that the stipulated penalty should have been $200 and not $2111. There were no further questions for Mr. Kump.

OLD BUSINESS

1. NOMINATION AND ELECTION OF VICE PRESIDENT – Dr. Lambert explained that with the resignation of Mr. William Roe from the CCBH, Vice President Dr. Robert Lambert became the Board President. This left the office of Vice President vacant. The nominating committee chaired by Dr. Lambert recommended the nomination of Mary Ann Baker for the office of CCBH Vice President. Ms. Baker accepted the nomination. Ms. Baker would then be in position to take on the Presidency for a 2-year term beginning January 2014.

RESOLUTION: A motion was made by Dr. Curran and seconded by Dr. Shore that Mary Ann Baker, RN be nominated to the partial term of CCBH Vice President through December 31, 2013 to fill the vacancy created with the resignation of William Roe, PE. Motion approved.

AYES: Thomas Curran, DDS
      Robert Lambert, MD
      Mary Ann Baker, RN

NAYES: None

ABSENT: William G. Howard, MD
         James Gensel, PE

2. COMMUNITY HEALTH ASSESSMENT PUBLIC SURVEY – Public Health Educator Linda Swarthout introduced Joyce Hyatt, PhD to the CCBH. Ms. Swarthout began a presentation about the community survey that was conducted during the Fall of 2012 into the Winter of 2013. She provided a handout of the survey that was used as well as a composite of some of the results of the survey. The survey was a collaborative effort involving not only the CCHD, but also the local hospitals, Chemung Valley Rural Health, SAY2, EOP, NAACP and the YWCA. The survey is just one piece of the total Community Health Assessment. The electronic polling system “Survey Monkey” was used to gather data. Much outreach was conducted, targeting various focus groups to assure that it was a legitimate survey. Dr. Hyatt commented on some of the results and explained the issues that seem to be most urgent from the community’s perspective. The next steps are to prioritize the strategic issues at a meeting in early June and then to develop objectives at a meeting late in June. Some felt the survey was too long and cumbersome to complete.

*Mr. Madl arrived at approximately 7:58 PM during the presentation by Ms. Swarthout.*
NEW BUSINESS

1. COUNTY HEALTH RANKINGS REPORT – Mr. Page explained that the County Health Rankings report would have been more timely to discuss at the March 2013 meeting as the results had just been released at that time. Unfortunately, that meeting was cancelled and this is the first opportunity the CCBH has had to discuss the rankings. One can’t simply look at an individual ranking for a county and draw any conclusions, but rather, the various components that make up the survey need to be researched to see what it all means. Chemung County was ranked 60th out of 62 counties in the overall rankings. While we were ranked 29th for the “Physical Environment” category, the ranking for “Morbidity” was 61st. Many of the parameters are from “self-reported” data and are not controllable factors. The data that was used for the 2013 rankings came from the period of 2008-2010. It was also pointed out that a “bad” ranking was not necessarily an indication of poor health in a county. With 62 counties, one county will be assigned a number of one through 62 for every category. So even if all counties did fairly well in a particular health factor, one county would be ranked #1 and another county would be ranked #62, regardless of how far apart those two counties performed in the survey. It was noted that although Livingston County was ranked #1 overall in the 2013 rankings, their ranking for the “Physical Environment” was #61. Care must be taken in interpreting the results.

2. BODY ART REGULATIONS & ENFORCEMENT– Mr. Kump explained that the NYSDOH has drafted regulations to cover body art establishments, namely, those facilities that perform tattooing and body piercing. The program will be run similar to the new program rolled out a few years ago for tanning facilities. It will be a state-run program that may be delegated to LHD’s for enforcement at the request of individual counties. Chemung County opted to enforce the tanning regulations and most likely will opt to permit facilities and enforce the regulations for body art in Chemung County. LHD’s across the state were provided with a “draft” set of the regulations for review and comment before a wider outreach is performed across the State to the industry and the general public. Facilities would be permitted as well as the artists that perform the work. Facilities would have to demonstrate that their location is conducive to performing the body art in a healthy manner. Artists would have to receive blood-borne pathogen training on an annual basis. Once the NYSDOH Commissioner signs off on the regulation, it will be filed with the Secretary of State for publication in the State Register. It will have a 45 day comment period and depending on the comments received, may be assigned an effective date after which enforcement will commence. Optimistically body art will be regulated before the end of the current calendar year.

3. TICK SURVEILLANCE REPORT – Mr. Kump noted that tick surveillance has been performed by the NYSDOH in Chemung County for the past several years. The most recent round of sampling occurred in the Fall of 2012. A report was just released this month showing that more than 50% of the collected ticks showed the presence of the bacterial agent known to cause Lyme Disease. If nothing more, this is a great reminder that residents who spend time in the outdoors in Chemung County should take precautions against tick-borne diseases. Dr. Lambert suggested that a notice be sent to local physicians informing them of this information. Mr. Kump did say that the
Department has a webpage with this information that was recently updated to include the most recent surveillance data. The NYSDOH has notified the State Parks & Recreation Department and we will notify the County Buildings & Grounds Department so that educational literature can be provided to visitors to the parks.

4. CHEMUNG VALLEY HEALTH NETWORK GRANT CANCELLATION – Mr. Page notified the CCBH that the NYSDOH provided notice that the grant for the Chemung Valley Health Network would be terminated. It was actually terminated January 31, 2013 but was given a 2-month extension to March 31, 2012. Joyce Hyatt, who spoke earlier in the meeting, has been the coordinator of the CVHN since its inception several years ago. She and the network have done a great job over the years reaching out to the rural areas to promote public health. Dr. Hyatt was already planning on retiring later in 2013.

**RESOLUTION:** A motion was made by Dr. Curran and seconded by Ms. Baker that a letter of appreciation be written and delivered to Joyce Hyatt, PhD to commend and thank her for her several years of dedicated service to Chemung County through the Chemung Valley Rural Health Network. Her services and devotion to the cause will surely be missed. **Motion approved.**

**AYES:** Thomas Curran, DDS  
Robert Lambert, MD  
Mary Ann Baker, RN  

**NAYES:** None  

**ABSENT:** William G. Howard, MD  
James Gensel, PE  

There did not seem to be any need for an Executive Session and there was no further business to conduct.

**ADJOURNMENT**

**RESOLUTION:** With no further business to conduct, a motion was made by Dr. Shore and seconded by Dr. Sobel that the CCBH be adjourned until the next regular meeting of July 23, 2013. **Motion approved.**

**AYES:** Thomas Curran, DDS  
Robert Lambert, MD  
Mary Ann Baker, RN  

**NAYES:** None  

**ABSENT:** William G. Howard, MD  
James Gensel, PE
The meeting was adjourned at approximately 8:52 PM.

Next meeting: Regular Board of Health Meeting
July 23, 2013 @ 7:30 PM
Health Department Conference Room