1. Agenda for December 4, 2012 CCBH Meeting
2. CCBH Meeting Minutes from September 25, 2012
3. Environmental Health Services Report for September & October 2012
5. Dental Services Report for September & October 2012
6. CHHA Financial Dashboard through September 30, 2012
7. Dental Sealant Program Review 2012
8. Chemung County Board of Health By-Laws
9. Hearing Reports for Roundin’ Third Regale & Rodeway Inn

The following items were distributed at the meeting:

10. MAPP Handout (Mobilizing for Action through Planning and Partnerships)
11. Environmental Health Services Report for November 2012
12. CHHA Visits Dashboard through October 2012
13. Dental Spreadsheet – Dental Certificate Program (Dr. Curran)

CALL TO ORDER

Mr. Roe called the meeting to order at approximately 7:30 PM.

1. APPROVAL OF MINUTES FOR SEPTEMBER 25, 2012 MEETING

Dr. Curran asked that the minutes be amended to read on Page 2, Section C, Line 13 “the dental sealant and the dental certificate programs going...”

RESOLUTION: A motion was made by Dr. Curran and seconded by Dr. Shore that the minutes of the September 25, 2012 Board of Health meeting as amended by Dr. Curran be approved and accepted as amended. Motion approved.
AYES: Thomas Curran, DDS  William Roe, PE  
Paul Shore, DDS  Mary Ann Baker, RN  
Robert Lambert, MD  Ken Sobel, MD  

NAYS: None  

ABSENT: Richard Madl  William G. Howard, MD  

2. FINANCIAL REPORT

Harry Shepard mentioned that the Budget Status Report through October 31, 2012 was distributed to the CCBH prior to the meeting. He commented that everything has been business as usual. There were no questions for Mr. Shepard.

2A. MAPP Program - Mr. Page requested that the agenda be modified to add an item to hear a presentation by Dawn Bush of Human Services Development on the MAPP program. Mr. Page introduced Ms. Bush to the CCBH. Ms. Bush provided a handout describing the MAPP (Mobilizing for Action through Planning and Partnerships) program. She reported that a coalition has been formed in the community and that one of the first tasks was to conduct a community-wide survey to determine the health status of the community as seen through the members of the community. The survey concluded on November 30, 2012 so it is still too early to know the results of the survey. She also said that the coalition is working on developing a survey of the local public health system. Results of the various surveys will be compiled and an action plan developed based on the overlying needs of the community. Mary Ann Baker commented that she was involved with assisting others in completing the community survey and the feedback from many participants was that the survey as a whole was overwhelming to complete. Local hospitals are involved with the coalition and they are expected to conduct an annual review of the progress that is being made toward their objectives. Dr. Lambert suggested that this become a regular agenda item for future CCBH meetings, feeling that they could be more of a driver to make some of the initiatives happen. A presentation will be planned for the January 2013 meeting of the CCBH to learn of the survey results.

3. SERVICES REPORTS

A. ENVIRONMENTAL HEALTH SERVICES – Thomas Kump mentioned that the reports for September & October 2012 were included in the mailing to BOH members in advance of the meeting. Mr. Kump also provided the CCBH with a report for November 2012. There were no questions for Mr. Kump.

B. CHHA UPDATE & CLINIC ACTIVITIES – Melissa Traub reported that there was a Dashboard for CHHA Financial Statistics through the third quarter of 2012 included in the CCBH mailing in advance of the meeting. She also provided the CCBH with a copy of the CHHA Visits Dashboard with data through October 2012. Ms. Traub commented that admissions are up as well as total visits through the 3rd quarter of this year. Financially the CHHA was in a deficit during the first quarter, but has
since turned around to a surplus status, at least when comparing direct costs with revenues. Everything seems to be on the right track now. Mr. Page added that the management team associated with the CHHA has really pulled together to deal with some of the past management and fiscal issues in a constructive manner. There have been some staffing issues, both in performance and retention, but the CHHA is currently at full staff. A question was raised as to whether there are also assessments of productivity being made. Ms. Traub explained that they are tracking productivity as well, but not as formally as they are the financial and visits data. There were no further questions for Ms. Traub.

C. DENTAL SERVICES REPORT – Mr. Page mentioned that there were two reports distributed in the CCBH mailing for Dental Services for September & October 2012. Mr. Page also referenced the Dental Sealant Program Annual Report that was included in the CCBH mailing in advance of the meeting. He commented that the dental sealant program has been on a hiatus from the Elmira City School District so far this school year but that they do hope to get into the Elmira schools sometime during the fall semester of 2013. The dental clinic hygienist has been on leave, so the dental sealant program hygienist has been filling in with the dental clinic. Dr. Curran provided a spreadsheet with data from other providers on the dental certificate program to supplement the information provided in the Dental Sealant Program Review about the dental certificate program. There were no questions for Mr. Page.

OLD BUSINESS

1. STD CLINIC REORGANIZATION - Mr. Page explained the reorganization of the STD clinic that came about as a result of a survey by the NYSDOH. The State facilitated discussions with Arnot Ogden to collaborate on a solution as well as to utilize funds funneled through the AIDS Institute. A nurse practitioner from AOMC would be under contract with the CCHD. The clinic is scheduled to operate about 11 hours per week. It was just recently learned that the funding for this collaboration will be terminated after March 31, 2013. At that time, unless funding is secured from another source, the cost of the contract with AOMC will be fully funded through the CCHD. Dr. Lenhardt also provided information on how the program would be administered and his impression of the two professionals from AOMC that will be part of the program.

2. PEIP PROGRAM STATUS UNDER MANAGED CARE – Mr. Page discussed the changes to the PEIP program. It has been a longstanding program operated through CIDS. However managed care will no longer cover the services provided. That forced the CCHD to terminate funding of the program effective November 19, 2012. CIDS is seeking alternative funding. Mr. Shepard commented that the annual contract that we had with CIDS was about $200,000.00.

3. PREPAREDNESS EXERCISE FOR FLU SHOTS – Mr. Kump provided a summary of the exercise conducted on October 10, 2012 from 11:00 to 1:00 whereby flu shots would be administered to the public to test the County’s ability to provide mass vaccinations in a short period of time to a large population. This was conducted to satisfy a deliverable
under our Public Health Preparedness Grant. This exercise was designed to utilize online, preregistration as well as to target certain populations with access or functional needs. We reached out to the Health Ministry of the Southern Tier, Office for the Aging, as well as the Economic Opportunity Program. It was also opened up to Chemung County and City of Elmira employees as well as emergency personnel and first responders, and the general public. We were prepared to vaccinate over 400 persons, but we were only able to get 268 persons to participate. We were able to demonstrate that we could meet the throughput demands. However, problems with the hardware did cause a temporary slowdown in the time it took to provide the vaccinations. Some good ideas for improvements to the plan came out of this exercise and overall the assessment was that the exercise was very successful. The CCHD has depleted its supply of seasonal influenza vaccine. An employee health fair was held shortly after the POD exercise. A comment was made that the flu strain presenting this year seems to be more severe than past years, but it is covered by this season’s formulation. A physician reported that the vaccine was made available earlier this season than in the past and questions whether or not it will provide sufficient immunity throughout the entire flu season.

NEW BUSINESS

1. BY-LAWS REVIEW AND REVISIONS – Mr. Page reminded the CCBH that it is required to conduct an annual review of the Chemung County Board of Health By-Laws. A copy of the current By-Laws was distributed to the CCBH in advance of the meeting. A suggested revision was provided in advance of the meeting by Dr. Curran. Dr. Curran discussed his suggested revision that the County Executive is the one that actually appoints the Public Health Director. Mr. Page read the suggested amendment to the CCBH. Mr. Page also asked that a qualifying statement be added regarding the approval of the appointment by the Commissioner of NYSDOH. Article 6 of the Chemung County Board of Health By-Laws would be amended to say “Appointment: The County Executive, with the advice and consent of the Chemung County Board of Health and the approval of the Chemung County Legislature and the NYSDOH Commissioner, shall appoint...”

RESOLUTION: A motion was made by Dr. Sobel and seconded by Ms. Baker that the suggested revisions to the Chemung County Board of Health By-Laws as they relate to the nomination of the public health director be approved and accepted as proposed by Dr. Curran and Mr. Page. Motion approved.

AYES: Thomas Curran, DDS
Paul Shore, DDS
Robert Lambert, MD

NAYS: None

ABSENT: Richard Madl

William Roe, PE
Mary Ann Baker, RN
Ken Sobel, MD

William G. Howard, MD
RESOLUTION: A motion was made by Dr. Lambert and seconded by Ms. Baker that the newly revised Chemung County Board of Health By-Laws be approved and accepted as amended. **Motion approved.**

**AYES:** Thomas Curran, DDS  
Paul Shore, DDS  
Robert Lambert, MD  
William Roe, PE  
Mary Ann Baker, RN  
Ken Sobel, MD

**NAYS:** None

**ABSENT:** Richard Madl  
William G. Howard, MD

2. APPLICATION FOR MEDICAL STAFF PRIVILEGES— Mr. Page informed the CCBH that there were two pending applications for medical staff privileges for consideration by the CCBH. They include Heman Fowler, NP and Rebecca Fears, NP. Both candidates currently have medical staff privileges at Arnot Ogden and possess appropriate liability insurance. They both come highly recommended by their current employer.

RESOLUTION: A motion was made by Dr. Curran and seconded by Ms. Baker that Medical Staff Privileges be provided to Rebecca Fears, NP and Heman Fowler, NP at the Chemung County Health Department. **Motion approved.**

**AYES:** Thomas Curran, DDS  
Paul Shore, DDS  
Robert Lambert, MD  
William Roe, PE  
Mary Ann Baker, RN  
Ken Sobel, MD

**NAYS:** None

**ABSENT:** Richard Madl  
William G. Howard, MD

3. HEARING REPORTS – ROUNDIN’ THIRD REGALE & RODEWAY INN POOL – Mr. Shepard informed the CCBH that two hearings were held on October 16, 2012. The first hearing was with the operator of Roundin’ Third Regale located in Horseheads, New York. The repeat violation that prompted the original Stipulation Offer of $100 was a cross connection issue with the fill hose at the mop sink. It was first cited in June 2012 and again in August 2012. The operator did not dispute the findings of the inspection. He was under the impression that the violation had been corrected when in fact it had not been corrected. Since the original offer of a $100 fine was declined by the operator, a hearing was held to determine the facts. The facts showed that the violation existed. Therefore, the Hearing Officer recommended that a fine of $200 be assessed against the operator for this cross connection control violation.
RESOLUTION: A motion was made by Dr. Curran and seconded by Ms. Baker that the recommendation of the Hearing Officer that a fine of $200 be assessed against the operator of Roundin’ Third Regale be approved and accepted as presented. Motion approved.

AYES: Thomas Curran, DDS  
Paul Shore, DDS  
Robert Lambert, MD  
William Roe, PE  
Mary Ann Baker, RN  
Ken Sobel, MD

NAYS: None

ABSENT: Richard Madl  
William G. Howard, MD

The second hearing was with the operator of Rodeway Inn Marshall Manor Pool. The alleged violation was failure to maintain an adequate disinfection residual in the swimming pool water. EHS stated that an inspection on August 6, 2012 indicated that there was insufficient chlorine residual in the pool. The operator did not dispute that fact, but did dispute whether or not it was an issue due to the fact that the pool was closed and not open to the public. EHS argued that they were under the impression from the information provided by staff at the facility that the pool was open. The operator argued that the pool was not open. Due to the dispute over whether the pool was open or not, the Hearing Officer recommended that the fine be dismissed.

RESOLUTION: A motion was made by Dr. Curran and seconded by Ms. Baker that the recommendation of the Hearing Officer that the fine be dismissed be approved and accepted as presented. Motion approved.

AYES: Thomas Curran, DDS  
Paul Shore, DDS  
Robert Lambert, MD  
William Roe, PE  
Mary Ann Baker, RN  
Ken Sobel, MD

NAYS: None

ABSENT: Richard Madl  
William G. Howard, MD

Mr. Roe informed the CCBH that he is submitting his resignation from the CCBH effective December 31, 2012. He offered no particular explanation for the resignation other than he felt that it was time to move on. Mr. Page, on behalf of everyone present, offered Mr. Roe a “thank you” for the time and effort he has provided during his tenure on the CCBH. Discussion took place on the need for a nominating committee to be formed for the election of a new Vice-President since the current Vice-President, Dr. Lambert will become the new President. There was also discussion on nomination of a candidate to replace Mr. Roe on the CCBH. Once a nomination is made by the CCBH, it will be presented to the County Executive for recommendation to the Chemung County Legislature.
ADJOURNMENT

RESOLUTION: With no further business to conduct, a motion was made by Dr. Shore and seconded by Dr. Lambert that the CCBH be adjourned until the next regular meeting of January 22, 2013. Motion approved.

AYES: Thomas Curran, DDS  William Roe, PE
      Paul Shore, DDS  Mary Ann Baker, RN
      Robert Lambert, MD  Ken Sobel, MD

NAYS: None

ABSENT: Richard Madl  William G. Howard, MD

The meeting was adjourned at approximately 8:55 PM.

Next meeting: Board of Health Meeting
January 22, 2013 @ 7:30 PM
Health Department Conference Room