

PERMIT NO. _____

CHEMUNG COUNTY ADOPT-A-HIGHWAY PROGRAM PERMIT

The applicant organization agrees to pick up litter on the assigned segment of county road at least two times per year for a minimum of two years (up to 4 years) commencing upon the issuance of this permit.

The applicant organization will pick up litter on:

County Route No. _____

Also known by the common name _____

Located in the Town, Village, or City of _____

The applicant organization shall be responsible for picking up litter on a _____ mile long segment of County Route No. _____ beginning at _____ and ending at _____.

Chemung County reserves the right to refuse, cancel or revise this agreement if in its sole judgment the nature of the group or its sign is political, controversial, in questionable taste or if the group is not meeting the terms and conditions of this agreement.

By executing this agreement, the applicant organization and its designated representative and its lead-workers, acknowledge the hazardous nature of the work and agree to comply with the terms and conditions herewith to the satisfaction of Chemung County.

The application organization, its volunteers or their agents shall assume all liability for, indemnify, defend and save Chemung County, its agents and employees, harmless from any and all claims for damages, actions or causes of action arising out of the work to be done herein. The applicant organization shall provide the county with a certificate of liability insurance naming the county as an additional insured with coverage limits acceptable to the county. Each participant must execute a Waiver & Release of Liability in a form annexed hereto prior to performing any work.

Any and all volunteers of the applicant organization or other persons associated therewith while engaged in the performance of any work or services performed under this agreement shall not be considered employees of Chemung County, and any and all claims that may or might arise under the Worker's Compensation Laws of the State of New York on behalf of said persons while so engaged, and any and all claims made by any third party of the group's volunteers or other persons associated therewith while so engaged on any of the work or services to be rendered under this agreement, shall in no way be an obligation or responsibility of Chemung County.

1) Name of Applicant Organization (type/print): _____

*Address: _____

*Telephone: _____ Fax: _____

*E-mail: _____

2) Name of Designated Representative (type/print): _____

*Title: _____

*Telephone: _____ Fax: _____

*E-mail: _____

*Signature: _____

3) Name of Designated Leadworkers (type/print):

1) _____ Signature: _____

2) _____ Signature: _____

4) Name to Appear on "Chemung County Adopt-A-Highway Program" sign:

Date sign installed: _____ Date sign removed: _____

PERMIT APPROVALS

Commissioner of Public Works _____ Date: _____

Chemung County Executive _____ Date: _____

CHEMUNG COUNTY ADOPT-A-HIGHWAY PROGRAM TERMS AND CONDITIONS

- 1) The applicant organization agrees to pick up litter on a designated segment of an assigned Chemung County Road that will be selected following consultation with the Chemung County Department of Public Works and Cornell Cooperative Extension of Chemung County. The normal length of a designated segment of assigned road shall be two miles. A longer/shorter segment may be assigned upon mutual agreement.
- 2) The applicant organization shall notify Cornell Cooperative Extension of its intention to conduct a clean up of its designated section of county road **not less than 72 hours before the planned activity.** Cornell Cooperative Extension can be reached at 607-734-4453. This will allow sufficient time for CCE to arrange with the DPW. **Not more than 24 hours after completion of the clean-up** the applicant organization shall notify CCE by telephone of the number of bags of litter that were picked up and that must be transported for disposal.
- 3) The applicant organization shall review the **Adopt-A-Highway Safety Tips**. The Designated Representative and/or at least one of the Designated Lead-workers, who has reviewed the above materials before each pick up event, and whose signature appears on the permit, **MUST** participate in the actual pick up event in order to alert participants to the hazards and precautions attendant with working on a highway right-of-way.
- 4) The applicant organization shall conduct its pick up events during daylight hours **ONLY**. Pick up events should not be scheduled during periods when exceptionally high traffic volumes can be expected such as holidays, three-day weekends, racing, county fair or air show weekends.
- 5) The applicant organization shall provide adequate supervision of participants eighteen (18) years of age or younger. For their own safety, children under age 10 shall not be participants. Non-participating family members are **PROHIBITED** in the work area. The applicant organization shall ensure that each participant executes a Waiver & Release of Liability in the form annexed hereto prior to the participant performing any work. No one shall be allowed to participate who has not first executed a Waiver & Release of Liability.
- 6) The applicant organization shall limit the number of participants per event to twenty (20).
- 7) Work shall be limited to the grassy area between the outer shoulder/curb and the approximate right-of-way boundary. Participants shall not pick up litter on a median dividing roadway traffic lanes unless specifically permitted by Chemung County.
- 8) The Designated Lead-worker(s) shall ensure that filled garbage bags are placed on the outer edge of the road shoulder so as not to create a hazard to motorists, cyclists or pedestrians. CCE will arrange for removal of the garbage bags by the Chemung County Department of Public Works.
- 9) Participants may retain/redeem appropriate recyclable materials for their organization.
- 10) Participation in the Adopt-A-Highway program shall be open-ended and perpetual. The applicant organization shall provide written notification to Chemung County of its intention to terminate its participation in the program or of any changes in its address, designated representative, lead-workers or phone numbers.

CHEMUNG COUNTY SHALL:

- Provide participants with high visibility safety vests, hard hats, garbage bags and mandatory orientation for the Designated Representative and Lead-workers.
- Provide for the removal of the garbage bags following a clean-up event.
- Erect an appropriate highway sign recognizing the applicant organization's participation in the program. The county reserves the right to approve/edit sign wording. When an organization terminates its participation the county shall remove its sign.

CHEMUNG COUNTY ADOPT-A-HIGHWAY PROGRAM SAFETY TIPS

REMEMBER

A roadway is a dangerous place to be! Every participant should possess the following qualifications:

- Be mentally alert with good common sense
- Be in good physical condition with reasonable eyesight and hearing
- Be at least 10 years of age, with added supervision for those under 18

PLAN AHEAD

- Review these safety tips before each clean-up
- Assign work teams and leaders before reaching the work site
- Carpool to the site to reduce the number of vehicles on the road-side
- Park all vehicles on the same side of the road and as far off the roadway as possible
- Bring along plenty of drinking water and a first aid kit

WHILE WORKING

- Take breaks and don't over exert yourself
- Work only during daylight hours and good weather
- Work on one side of the road at a time
- Whenever possible, face oncoming traffic
- Stay with your work team and STAY ALERT
- Don't wear audio headsets, as they limit the ability to hear traffic hazards
- Don't crush collected litter to make more room in a bag as this may result in injury from broken or jagged glass, etc.
- Don't pick up syringes or hypodermic needles. Report the location of such items to CCE at 607-734-4453
- Do nothing to purposely distract motorists

WHAT TO AVOID

- Stay away from construction sites, open water, bridges, overpasses, retaining walls or roadside mowing
- Avoid noxious weeds, poison ivy and areas where herbicides have recently been applied
- Don't attempt to pick up heavy, large or hazardous items. Report the location of these items to CCE

WHAT TO WEAR

- Heavy gloves
- Heavy leather shoes or boots
- Light colored clothing
- Brightly colored hardhat and vest
- Long sleeve shirt and pants
- Sunscreen and insect/tick repellent

Any comments, questions or concerns should be directed to Cornell Cooperative Extension OR the Chemung County Department of Public Works at (607) 739-3896.

**CHEMUNG COUNTY ADOPT-A-HIGHWAY PROGRAM PARTICIPANT WAIVER AND RELEASE
FROM LIABILITY**

IN CONSIDERATION of the permit extended to _____
(ORGANIZATION) by the County of Chemung to permit the Organization to participate in the Chemung County Adopt-A-Highway Program and in further consideration of the Organization giving me permission to participate in the Chemung County Adopt-A-Highway Program to assist in picking up litter along the assigned segment of County Road, I, the undersigned, for myself, my heirs, executors, administrators and assigns, hereby voluntarily release, discharge, waive and relinquish any and all actions or causes of action for personal injury, property damage or wrongful death occurring to myself arising as a result of participating in or receiving instructions for participation in the Chemung County Adopt-A-Highway Program or any activities incidental thereto wherever or however they may occur, including those resulting from the negligence of the County of Chemung.

I am aware that working along side a County Road is a hazardous activity and I am voluntarily participating in these activities with knowledge of the danger involved and hereby agree to accept any and all risks of injury or death. I am aware that motor vehicles will continue to be operated on the County Road along which I will be working and that there is a risk of being struck by a motor vehicle operating on the roadway or errantly driving off of the roadway. I am aware that I may be working on terrain that is steep, uneven and un-maintained and that I may come in contact with potentially dangerous debris.

I agree that under no circumstances will I or my parents, guardians, heirs, executors, administrators and assigns prosecute, present any claim for personal injury, medical expenses, property damage or wrongful death against the County of Chemung or any of its officers, agents, servants or employees for any cause of action, whether the cause of action shall arise by the negligence of any said persons, or otherwise.

I acknowledge that I have read the foregoing waiver and release, the Organization's Adopt-A-Highway Program Permit, Terms and Conditions and Safety Tips, and have been advised of the potential dangers incidental to participating in the Chemung County Adopt-A-Highway Program, and I am fully aware of the legal consequences of signing the within instrument.

Participant signature _____ Date _____

Name printed _____ D.O.B. _____

Parent or Guardian signature _____ Relationship _____

Participant signature _____ Date _____

Name printed _____ D.O.B. _____

Parent or Guardian signature _____ Relationship _____

Participant signature _____ Date _____

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